

**ORDINANCE/RESOLUTION REQUEST**

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: May 20, 2019

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation             Appropriation/Supplemental             DRMC Change
- Other:

**2. Title:** Approves a professional services agreement with Ricondo & Associates, Inc., to provide professional, on-call planning services related to airport and aviation planning.

**3. Requesting Agency:** Department of Aviation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Bill Poole	Name: Angela Casias
Email: Bill.Poole@flydenver.com	Email: Angela.Casias@flydenver.com

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Ricondo & Associates Inc., will provide on-call planning services related to airport, aviation, airspace and ground transportation. Services will include but are not limited to airport master planning; terminal development related studies; airport landside planning including roadway, curbside, parking, traffic and transit analyses; concepts and plans; airfield and systems-related capacity studies; benefit cost analysis (BCA), etc.

This project is not subject to the 2019 Minimum Wage Ordinance.

**6. City Attorney assigned to this request:**

Deb Overn, DEN Legal

**7. City Council District:** 11

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR19 0525

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Professional Services

**Vendor/Contractor Name:** Ricondo & Associates, Inc.

**Contract control number:** 201846502

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

06/01/2019 – 05/31/2022, 3 Years, plus two (2), one (1) year extension options

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
N/A	N/A	Up to \$1,375,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	06/01/2019 – 5/31/2022 plus two (2), one (1) year extension options

**Scope of work:**

The consultant will provide services related to airport, aviation and transportation planning as requested by the project manager and approved by separate task authorization(s). Such services may include, but not limited to: master planning forecasting; alternative studies and related analyses; BCA's; airfield capacity studies; terminal related studies; roadway, traffic and transit analyses, concepts and plans; vehicular parking and transit-oriented land uses. Such services may also include preparation of briefings, papers, presentations and documents related to airport planning projects and grants, comments on draft regulations, document research, coordination and outreach with regulatory agencies, other interested parties and the public.

**Was this contractor selected by competitive process?** Yes, a competitive Request for Proposal **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** O&M

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** 7% M/WBE

**Who are the subcontractors to this contract?**

All Traffic Data Services, Inc., Connico Inc., Kimley-Horn and Associates, Inc., Lea+Elliott, Shrewsberry & Associates, LLC, Two Hundred, Inc., and Walker Consultants

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