

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.**

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 07/29/2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

The proposed ordinance will authorize renewal of the City's property and liability insurance coverages through contracts with Marsh USA (CE02088-04), Willis (201204716-01), and Aon (201204715-01) for policies renewing September 1, 2013.

3. Requesting Agency: Department of Finance, Cash Risk and Capital Funding

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Devron McMillin
- Phone: (720) 913-3345
- Email: devron.mcmillin@denvergov.org

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- Name: Devron McMillin
- Phone: (720) 913-3345
- Email: devron.mcmillin@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The proposed ordinance authorizes renewal of the City and County of Denver including Denver International Airport's property and liability insurance policies. Total not to exceed premium cost is \$4,581,682. Please see attached premium overview spreadsheet.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. Contract Control Number: CE02088-04 (Marsh USA); 201204716-01 (Willis); 201204715-01 (Aon)
- b. Duration: Policies effective September 1, 2013; expiring February 1, 2014, May 1, 2014 and/or September 1, 2014
- c. Location: N/A
- d. Affected Council District: All
- e. Benefits: Insurance protection for the City and County of Denver including Denver International Airport
- f. Costs: Not to exceed \$4,581,682

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

No

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

EXECUTIVE SUMMARY

**AN ORDINANCE TO AUTHORIZE THE RENEWAL OF THE CITY'S PROPERTY AND LIABILITY
INSURANCE COVERAGES FOR POLICIES RENEWING SEPTEMBER 1, 2013**

Total expected premium for all policies renewing September 1, 2013 is \$4,581,682. This is a 9.5% increase over 2012 premium payments.

For ease of budgeting purposes, the City (including Denver International Airport) is moving to a May 1 insurance renewal date. In order to achieve this, policies will be renewed at various times throughout 2014. By May 1, 2015 all policy term dates will be finalized.

Please find attached a spreadsheet summarizing the year over year premium costs for CCD and DIA.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____