

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. For any questions please contact Skye Stuart.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 10/10/2016

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

Requests approval for purchase of four composting trucks and rescission and re-appropriation of Public Works Operating budget to the Planned Fleet Replacement Fund.

3. Requesting Agency: Finance

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Sara Cunningham, Budget & Management Office (BMO)
- **Phone:** (720) 913-5083
- **Email:** Sara.Cunningham@denvergov.org

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Sara Cunningham, Budget & Management Office (BMO)
- **Phone:** (720) 913-5083
- **Email:** Sara.Cunningham@denvergov.org

6. General description/background of proposed ordinance including contract scope of work if applicable:

This request is for authorization to purchase four composting trucks at a cost of approximately \$260,000 each. This request is also to rescind \$2,879,000 from the Department of Public Works Operating Budget (5053300-01010) and re-appropriate to the Planned Fleet Replacement Fund (5053400-11804) for the purchase of this equipment and additional street paving equipment totaling \$1,839,000. The request for authorization for the purchase of the additional street paving equipment was submitted through a separate ordinance request (Bill 16-0905). Operational savings identified in the Department of Public Works is primarily attributed to fuel savings in 2016.

We are requesting that this item be placed considered for consent due to the yearend purchasing deadlines.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** N/A
- b. **Contract Term:** N/A
- c. **Location:** Citywide
- d. **Affected Council District:** All
- e. **Benefits:** Allows Public Works to purchase vital equipment using existing budget capacity and get trucks operational sooner in 2017.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

f. **Contract Amount (indicate amended amount and new contract total):** N/A

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.**

No.

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Date Entered: _____