

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 7/17/2018

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Contract execution for Lighting, Lamps, Ballasts and Fixtures

3. Requesting Agency: Finance and Accounting, General Services, Purchasing

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jeff Wylde, CPPB	Name: Jeff Wylde, CPPB
Email: Jeffrey.wylde@denvergov.org	Email: Jeffrey.wylde@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Requesting a resolution/ approval for contracting Conserve A Watt, Inc. as MRO supplier of Lighting, Lamps, Ballasts and Fixtures in accordance with NASPO Value Point Master Agreement #8501 as adopted by State of Colorado Price Agreement 110916/NASPO (Facilities MRO). Conserve A Watt is a local Colorado supplier of lighting products offering significant price discounts at a minimum 68.5% with additional item-specific discounts available by quote.

6. City Attorney assigned to this request (if applicable): N/A

7. City Council District:

All City and County, DEN

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
 MRO Goods contract, in accordance with DRMC 20-64.5 of the Revised Municipal Code: Cooperative Purchasing

Vendor/Contractor Name: Conserve-A-Watt, Inc.

Contract control number: SC-00003161

Location: City wide and DEN

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

execution through 07/30/2021

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
750,000.00		750,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

Provide Lighting, Lamps, Ballasts and Fixtures in accordance with NASPO Value Point Master Agreement #8501 as adopted by State of Colorado Price Agreement 110916/NASPO (Facilities MRO)

Was this contractor selected by competitive process? Yes, through a multi-state cooperative/open competitive solicitation

Has this contractor provided these services to the City before? Yes No

Source of funds: General Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____