

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: September 20, 2023

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Parks Use Agreement with German American Chamber of Commerce (GACC) – Colorado Chapter for the 2023 Christkindl Market.

3. Requesting Agency: Department of Parks & Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Kris Ryan	Name: Jesus Orrantia
Email: Kris.Ryan@denvergov.org	Email: Jesus.Orrantia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

GACC will host a multi-day holiday event that will be free and open to the public. This is a longtime event and is a historic activity in Denver Parks.

6. City Attorney assigned to this request (if applicable): Jason Moore

7. City Council District: District 10

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Parks Use Agreement

Vendor/Contractor Name: German American Chamber of Commerce – Colorado Chapter

Contract control number: PARKS-202369815

Location: Civic Center Park

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
11/07/2023 to 12/29/2023

Contract Amount (indicate existing amount, amended amount and new contract total): n/a

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
n/a	n/a	n/a

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
11/7/23	n/a	12/29/23

Scope of work: GACC will host a multi-day holiday event in Civic Center Park that will be free and open to the public. This contract will activate the selected park by continuing the annual tradition of the multi-day Christkindl Market event in downtown Denver, will generate favorable exposure and economic benefits for both the City and GACC, and will serve as a recreational and social occasion for the enjoyment of the entire community. The event site will be family-friendly, with free and open access to the public.

Was this contractor selected by competitive process? No **If not, why not?** annual historic event/permit

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: n/a

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____