

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 1/24/2012

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

XpresSpa Denver Airport, LLC dba XpresSpa – Concession Agreement

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Stacy Corbett
- **Phone:** 303-342-2506
- **Email:** stacy.corbett@flydenver.com

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- **Name:** Brian Elms
- **Phone:** 303-619-7353
- **Email:** brian.elms@flydenver.com

6. **General description of proposed ordinance including contract scope of work if applicable:**

XpresSpa Denver Airport, LLC was selected for this concession location in the center core of Concourse C through an RFP process issued on December 6, 2010 for a consumer service-massage and related spa services concept.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** 201102125-00
- b. **Duration:** Date of Execution to 6/30/2017 (approximately 5 years)
- c. **Location:** DIA
- d. **Affected Council District:** 11
- e. **Benefits:**
- f. **Costs:** Products and services to be provided to the traveling public on Concourse C. XpresSpa will offer chair and table massage services, other services including facials, manicures, and pedicures, and a small selection of spa-related retail items. Estimated incremental sales revenues of \$1 million resulting in annual rental revenue of the greater of a Minimum Annual Guarantee (MAG) of \$95,200 or percentage compensation of gross revenues: 10% for less than \$1 million; 12% for \$1 million - \$2 million; and 14% for over \$2 million.

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$95,200 Annually		\$95,200 Annually

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date: _____

DOE – 7/31/2017		
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g. Date Goals Assigned: 11/3/2010

h. Goals: 25%

7. Is there any controversy surrounding this ordinance? (*Groups or individuals who may have concerns about it?*) **Please explain.**

No.

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SIRE Tracking Number: _____

Date: _____