## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒	Resolution Reque	Date of Request:	10/30/2025
Please mark one: The request directly impacts developments, and impact within .5 miles of the South Platte River from Den	projects, contracts,	resolutions, or bills that	
☐ Yes ⊠ No			
1. Type of Request:			
	eement (IGA) 🔲 I	Rezoning/Text Amendme	nt
☐ Dedication/Vacation ☐ Appropriation/Suppleme	ental 🔲 D	RMC Change	
Other:			
<ol> <li>Title: (Start with approves, amends, dedicates, etc., include na acceptance, contract execution, contract amendment, municipe.</li> <li>Approves a Master Purchase Order with Merchant Office Furnitum an option for three extensions not to surpass 12-31-2031 to provide of existing furniture and associated services, citywide (SC-000106).</li> <li>Requesting Agency: Generals Services Purchasing Division.</li> </ol>	oal code change, supported Company for \$4,0 le for ergonomic furn 540).	olemental request, etc.) 00,000.00 with an end date inture and accessories, insta	e of 12-31-2027 with
4. Contact Person:  Contact person with knowledge of proposed	Contact person for	council members or mayo	or-council
ordinance/resolution (e.g., subject matter expert)	Contact person for	council memoers of mayo	1 Council
Name: Elizabeth Hewes, Kasha Przywitowski, and James Wonhof	Name: Lisa	Lumley	
Email: elizabeth.hewes@denvergov.org, Kasha.pryzwitowski@denvergov.org, and	Email: <u>lisa.l</u>	umley@denvergov.org	
james.wonhof@denvergov.org			
5. General description or background of proposed request. A (who, what, why)  General Services and Real Estate worked together to establish city category for office furniture, modular and non-modular furniture, and leased facilities on an as-needed basis.	ywide standards in th	e furniture fixtures and equ	uipment commodity
The Division of Small Business Opportunity has applied a 70% for Furniture Company response to the solicitation.	or this master purcha	se order. This is based off	Merchant Office
6. City Attorney assigned to this request (if applicable): Bria	n Martin		
7. City Council District: citywide			
8. **For all contracts, fill out and submit accompanying Key	y Contract Terms w	orksheet**	
To be completed by M	layor's Legislative T	eam:	
Resolution/Bill Number:	Date	Entered:	

## **Key Contract Terms**

<b>Type of Con</b> Master Purch		\$500K; IGA/Grant Agreement, S	ale or Lease of Real Property):
Vendor/Con	tractor Name (including any dba'	s): Merchant Office Furniture Com	pany
Contract con	ntrol number (legacy and new): So	C-00010640	
Location: Ci	tywide		
Is this a new	contract?  Yes  No Is t	his an Amendment?   Yes	No If yes, how many?
Contract Te	rm/Duration (for amended contra	ects, include <u>existing</u> term dates and	<b>l</b> <u>amended</u> dates): 1/1/2026 – 12/31/2031
Contract An	nount (indicate existing amount, a	mended amount and new contract	total): \$4,000,000
	Current Contract Amount	Additional Funds	Total Contract Amount
	(A)	( <b>B</b> )	(A+B)
	\$4,000,000		\$4,000,000
	Current Contract Term	Added Time	New Ending Date
	1/1/2026 - 12/31/2031		1/1/2026 - 12/31/2031
category for existing furnibasis.  Anticipated p	ices and Real Estate worked together office furniture, modular and non-miture and associated services, and other orojects over the next five years, department; Department; Dahl on the Courts: courtrooms and support over Fire Department: DFD 40 over Police: District 6 over Public Libraries S: Castro Public Engagement Areas of the Courts	odular furniture, ergonomic furniture, her large-scale furnishing categories her large-scale furnishing categories bending on budget include:  lia Street ing offices  Revitalization Consolidation o maintain operations for all City faced Rec Center, Swansea sites/facilities)	
Was this cor	ntractor selected by competitive pr		ot, why not?
	To be	e completed by Mayor's Legislative T	Team:

Resolution/Bill Number: \_\_\_\_\_

Date Entered:

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 70%  Who are the subcontractors to this contract? N/A	Has this contractor provided these services to the City before? ⊠ Yes □ No			
WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 70%  Who are the subcontractors to this contract? N/A	Source of funds: General funds			
Who are the subcontractors to this contract? N/A	Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A			
	WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 70%			
To be completed by Mayor's Legislative Team:	Who are the subcontractors to this contract? N/A			
To be completed by Mayor's Legislative Team:				
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