

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MailHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request

Date of Request: 4/17/23 _____

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
- ☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approval needed for WEST PUBLISHING CORPORATION d/b/a, West, a THOMSON REUTERS BUSINESS contract amendment. This contract is for legal research database for the City Attorney's Office.

3. Requesting Agency: City Attorney's Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Lila Medina and Snezhanna Singleton	Name: Lila Medina and Snezhanna Singleton
Email: lila.medina@denvergov.org ; snezhanna.singleton@denvergov.org	Email: lila.medina@denvergov.org ; snezhanna.singleton@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Amendment for term extension for legal research database for WEST PUBLISHING CORPORATION d/b/a, West, a THOMSON REUTERS BUSINESS. The City Attorney's Office uses this legal research database Westlaw on a daily basis to protect the city against lawsuits, litigation cases, and for training and to perform basic legal research. This is a business need for our agency.

6. City Attorney assigned to this request (if applicable): Andrew Riester

7. City Council District: City Wide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: (Legal Research Database > \$3.35 Million; contract amendment, Legal Research Database):
Outside Legal Counsel Services > \$1,000,000

Vendor/Contractor Name: WEST PUBLISHING CORPORATION d/b/a, West, a THOMSON REUTERS BUSINESS

Contract control number: Original Contract Number: ATTNY- CE85004 New Contract: ATTNY-202367641- 05

Location: 201 W Colfax Ave, Dept 1207, Denver, CO 80247

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 05

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Current Term 3/1/2008 - 5/31/2023 New Term: 3/1/2008 - 05/31/2028

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> <i>(A)</i>	<i>Additional Funds</i> <i>(B)</i>	<i>Total Contract Amount</i> <i>(A+B)</i>
\$2,500,000	\$850,000	\$3,350,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3/1/2008 - 5/31/2023	5 years	3/1/2008 - 05/31/2028

Scope of work:

Amendment for term extension for legal research database for WEST PUBLISHING CORPORATION d/b/a, West, a THOMSON REUTERS BUSINESS. The City Attorney's Office uses this the Legal research database Westlaw on a daily basis to protect the city against lawsuits, litigation cases, and for training and to perform basic legal research.. This is critical business need for the City Attorney's Office. Licenses and software under this contract include: Westlaw RIA Federal Tax Reporter Library, Westlaw RIA/WGL Multi-State Tax Library, Westlaw RIA Federal Tax Treatises Library, Westlaw: Government Litigation, Westlaw: Advanced Drafting Assistant, Westlaw: Government Analytical Plus, Westlaw: Government Precision Preferred National Primary, West Legal Education Center, Case Notebook.

Was this contractor selected by competitive process? No

If not, why not? Sole Source

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: CAO Budget Fund/org 01010/4511100

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____