

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 3/28/22

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends Section 18-91 of the Denver Revised Municipal Code to adjust annual salaries for appointed charter officers in accordance with limitations set forth in the Charter and applied retroactively to January 1, 2022.

3. Requesting Agency: Mayor’s Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Skye Stuart	Name: Skye Stuart
Email: skye.stuart@denvergov.org	Email: skye.stuart@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

By Charter, certain appointed officers named in the Charter must have their salaries set by ordinance within a pay range approved by the Career Service Board. Those 11 Appointed Charter Officers are: Manager of Community Planning & Development, Manager of Aviation, City Attorney, Manager of Safety, Manager of Transportation and Infrastructure, Manager of Human Services, Manager of Parks and Recreation, Manager of General Services, Manager of Finance, Manager of Public Health and Environment and Director of Excise and License. While all other categories of employees have been eligible for pay increases, these Charter positions have not received a salary adjustment of any kind for 6 years, with the exception of Director of Excise and License, which was adjusted in 2017 to reflect additional scope of duties around marijuana policy. These positions are not eligible to receive annual merit increases.

Based on a pay study conducted by the Office of Human Resources, this proposal adjusts the salaries for these positions by moving them to market median. The proposed increase represents a cumulative total of \$309,838, which departments would absorb into their 2022 budgets. Increases would be retroactive to January 1 for simplified accounting purposes.

Adjustments to pay allow the City to remain competitive in recruitment and retention. These proposed adjustments will also allow the next administration to be better positioned to immediately recruit high level talent to fill these key appointed positions. They will also help to avoid increasing compression with subordinates and continued misalignment with salaries of staff under the Executive Director

6. City Attorney assigned to this request (if applicable): Deanne Durfee

7. City Council District: N/A

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name:

Contract control number:

Location:

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

Was this contractor selected by competitive process?

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds:

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

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