

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: January 24, 2022

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves the Third Amendatory Agreement with Integral Recoveries, Inc. (Jaggaer contract COURT-202261912). This request is a contract amendment for Denver County Court to amend the Scope of Work; whereby collections performed by Integral Recoveries will expand to cases owing less than \$300.00, in accordance with the DRMC.

3. Requesting Agency: Denver County Court

4. Contact Person:

| | |
|--|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: Kristin Wood | Name: Kristin Wood |
| Email: kristin.wood@denvercountycourt.org | Email: kristin.wood@denvercountycourt.org |

5. General description or background of proposed request. Attach executive summary if more space needed:

See attached.

6. City Attorney assigned to this request (if applicable): Steven Hahn

7. City Council District: NA

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Professional Services Expenditure is no longer applicable under the amended Scope of Work.

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Vendor/Contractor Name:

Integral Recoveries, Inc.

Contract control number: COURT-202261912

Location: NA

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** Third

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing contract duration: February 1, 2017 to February 1, 2022

Amended contract duration: February 1, 2022 0 to February 1, 2024

Contract Amount (indicate existing amount, amended amount and new contract total):

| <i>Current Contract Amount</i> (A) | <i>Additional Funds</i> (B) | <i>Total Contract Amount</i> (A+B) |
|---------------------------------------|--------------------------------|---------------------------------------|
| 00.00 | 00.00 | \$3,660,000.00 |

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|---------------------------|
| 2/1/17-2/1/24 | 2 years | Current: February 1, 2024 |

Scope of work:

Vendor will collect from the debtor both the amount owed the Court and the collection fee of 20%, remit the amount owed to the general fund and retain its collection fee. This arrangement, which is standard collection process, frees up the money budgeted annually by the County Courts for the cost of collection. All monies owed to the Court will be credited against the debtor’s obligation and then reverted to the general fund. The third amended scope of work expands the collections process to cases owing less than \$300.00; not previously implemented due to necessary programming commitments by both agencies.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: The Courts will no longer require a general fund allocation associated with this contract.

Is this contract subject to: W/MBE DBE SBE XO101 ACDDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____