

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 10/03/2017

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** Ordinance request approving an amendment to the existing contract with SMG, CE93004(7)

3. **Requesting Agency:** Denver Arts & Venues

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Frank Delmonte
- **Phone:** 720.865.4233
- **Email:** Frank.Delmonte@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Frank Delmonte
- **Phone:** 720.865.4233
- **Email:** Frank.Delmonte@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:** The SMG Stagehand payroll contract (CE93004) is a professional services contract to provide payroll and HR services for IATSE Local #7 stagehands in all Denver Arts & Venues facilities. Depending on the amount of activity in the venues, the contract provider incurs \$5.5M-\$6.5M in stagehand payroll expenditures per year, which are reimbursed by the agency. Denver Arts & Venues in turn invoices customers who use the stagehands for events in the venues and is reimbursed by those customers. This is largely a pass-through expenditure for the agency. Denver Arts & Venues effected the third and final three-year extension. As a result of this request, the capacity of this contract will need to increase by \$20,000,000.00 to cover the new 3-year term of expenses. There is no effect on the General Fund.

**\*\*Please complete the following fields:**

- a. **Contract Control Number:** CE93004-07
- b. **Duration:** 1/1/09 – 12/31/2020
- c. **Location:** Denver Arts & Venues facilities including the CO Convention Center, Red Rocks Amphitheatre, Denver Performing Arts Complex, McNichols Civic Center Building, and the Denver Coliseum.
- d. **Affected Council District:** Council District 8
- e. **Benefits:** Pass through expenditure for the agency.
- f. **Costs:** \$20M for 2017-2020, total amount \$63M

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.** None that is known.

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

# EXECUTIVE SUMMARY

SMG, CE93004(7)

Contract Term: 01/01/2009 to 12/31/2020

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_