

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 3/8/2024

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other:**

2. Title: Approves contract amendment for Willis Towers Watson Midwest Inc to increase the contract amount to \$553,000.

3. Requesting Agency: Department of Finance/Risk Management and Workers’ Compensation Division

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: April Hansen	Name: Carolina Flores
Email: April.Hansen@denvergov.org	Email: Carolina.flores@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Risk Management utilizes Willis Towers Watson for professional services, including but not limited to insurance marketing and placement, claims advocacy, monitoring of industry best practices and emerging risks, and other brokerage and risk management consulting and support services reasonably required by the city. The proposed resolution request authorizes additional funding of \$103,000.

6. City Attorney assigned to this request (if applicable): Rob Wheeler

7. City Council District: All

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services

Vendor/Contractor Name: Willis Towers Watson Midwest Inc

Contract control number: 201952931 / 202269515 / 202271277 / 202472298

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 4

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 2/24/2020 – 12/31/2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$450,000	\$103,000	\$553,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2/24/2020 – 12/31/2024	N/A	N/A

Scope of work: Insurance marketing and placement, claims advocacy, monitoring of industry best practices and emerging risks, and other brokerage and risk management consulting and support services reasonably required by the city.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Risk Management and Workers' Compensation Division General Fund \$60,000
DEN Enterprise Fund \$43,000

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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