

BILL/ RESOLUTION REQUEST

- 1. Title:** Amends DRMC chapter 53 articles II,III, IV, V, VI, VII and VIII (taxation section) contain confidentiality provisions that limits access to account specific tax information to the Manager of Finance and employees. The ordinance change allows the Manager of Finance to approve access to the confidential information on a limited basis.
- 2. Requesting Agency:** Department of Finance
- 3. Contact Person *with actual knowledge of proposed ordinance***
Name:Steve Ellington
Phone:720.913.9384
Email:steve.ellington@denvergov.org
- 4. Contact Person *with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary***
Name:Steve Ellington
Phone:720.913.9384
Email:steve.ellington@denvergov.org
- 5. Describe the proposed ordinance, including what the proposed ordinance is intended to accomplish, who's involved**
 - a. Scope of Work**

Currently, the DRMC chapter 53 articles II,III, IV, V, VI, VII and VIII (taxation section) contain confidentiality provisions that limit access to account specific tax information to the Manager of Finance and his/her employees. In order to allow for the efficient operation of projects (OED, Excise & License, etc.) and complying with performance audits conducted by the Auditor's Office the Treasury Division is seeking an ordinance change that will allow the Manager of Finance to approve access to the confidential information on a limited basis BUT REQUIRES the requesting Department head to request, in writing, access to the information and the request must specify the staff members that will review the information. These staff members will then be held to the strict confidentiality requirements that are contained in the DRMC. In addition, the ordinance request will move the confidentiality language to Chapter 53 article I (which governs the administration of the subsequent articles under Chapter 53) since it will apply to all tax sections, which will provide/ensure consistency of tax administration.
 - b. Duration**

n/a
 - c. Location**

n/a
 - d. Affected Council District**

n/a

e. Benefits

n/a

f. Costs

n/a

6. Is there any controversy surrounding this ordinance, groups or individuals who may have concerns about it? Please explain.

No.

Bill Request Number: BR13-0861

Date: 11/12/2013