

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: **April 10, 2023**

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: Approves Aerovias de Mexico S.A. de C.V. Use and Lease Agreement 2nd Amendment, Contract No. PLANE – 202266117.

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Carolina Flores
Email: George.Karayiannakis@flydenver.com	Email: Carolina.Flores@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This request is for an amendment to the Use and Lease Agreement between Aerovias de Mexico S.A. de C.V. (Aeromexico) and Denver International Airport (DEN). Aeromexico currently has a use and lease agreement leasing 133 square feet of office space on the apron level of concourse A to support their flight operations. With this amendment, Aeromexico will be giving back the 133 square feet on the apron level of concourse A and leasing 250 square feet of space in the Terminal on level 5 east to support their flight operations.

6. City Attorney assigned to this request (if applicable): Ema Medic

7. City Council District: District 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Lease of Property

Vendor/Contractor Name: Aerovias de Mexico S.A. de C.V.

Contract control number: PLANE – 202266117-02/ Legacy No. PLANE-202255425

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 1/01/2021 to 12/31/2023, 3 years

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
Rates and Charges	N/A	N/A

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/01/2021 to 12/31/2023, 3 years	N/A	N/A

Scope of work: Amendment to leased space.

Was this contractor selected by competitive process? No **If not, why not?** Non-competitive Amendment: This procurement qualifies for the continuity of service exception under Memorandum No. 8B and will not be competitively procured.

Has this contractor provided these services to the City before? Yes No

Source of funds: Revenue

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____