ORDINANCE/RESOLUTION REQUEST

Date of Request: __04/21/2024__

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)

☐ **Yes** ☒ **No**

1. Type of Request:

☐ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☒ **DRMC Change**

☐ **Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a caretaker agreement with David Binkley to add one year for a new end date of 12-31-2026 for certain property owned by the City, identified as Echo Lake Lodge, located at 13264 Chicago Creek Road, Idaho Springs, Colorado 80452 (PARKS-202368050-01/PARKS-202578759-01).

3. Requesting Agency: Denver Parks and Recreation

44. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Shannon Dennison	Name: Jesus Orrantia
Email: Shannon.Dennison@denvergov.org	Email: jesus.orrantia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:
This amendment extends an agreement with City employee David Binkley to perform residential caretaker duties and reside seasonally at City-owned property at Echo Lake Lodge, 13264 Chicago Creek Road, Idaho Springs, Colorado 80452. The presence of a live-in caretaker benefits the city due to the remote nature of the building and difficulty of regular access for staff. A live-in caretaker is necessary due to lack of near-by staff to perform regular maintenance and inspections, complexity of mechanical systems (including a well, septic system, and cistern-based fire suppression system), presence of on-site food vendor, and high visitation. As part of Mr. Binkley's caretaker duties, he will reside in and perform official duties to include, among other things, snow/litter/trash removal, securing and inspecting the buildings and grounds, testing the well, providing after-hours security, monitoring the septic system, facilitating contractor and programmatic access to the building, ensuring the fire suppression cistern is full at all times, securing dumpsters from bears, monitoring for pests, responding to extreme weather events, and performing general visitor services. The caretaker will perform these duties outside of regularly scheduled hours in lieu of monetary rent payment consistent with Executive Order No. 27 and other existing caretaker agreements. This agreement is strictly for the benefit of the city to ensure the proper care of Echo Lake Lodge.

6. City Attorney assigned to this request (if applicable): Jason A. Moore

7. City Council District: N/A - Denver Mountain Parks

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____   Date Entered: _____

<p align="center">**Key Contract Terms**</p>

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property): Caretaker Agreement

Vendor/Contractor Name: David Binkley

Contract control number: PARKS-202368050-01/PARKS-202578759-01

Location: Echo Lake Lodge, 13264 Chicago Creek Road, Idaho Springs, Colorado 80452

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** __1___

Contract Term/Duration (for amended contracts, include <u>existing</u> term dates and <u>amended</u> dates):
Existing dates: 06/01/2023 to 12/31/2025
Amended dates: 06/01/2023 to 12/31/26

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount *(A)*	*Additional Funds* *(B)*	*Total Contract Amount* *(A+B)*
0	0	0

Current Contract Term	*Added Time*	*New Ending Date*
06/01/2023 to 12/31/2025	1 years	12/31/2026

Scope of work:
This agreement authorizes City employee David Binkley to perform residential caretaker duties and reside seasonally at City-owned property at Echo Lake Lodge, 13264 Chicago Creek Road, Idaho Springs, Colorado 80452.

Was this contractor selected by competitive process? No **If not, why not?** Not required – caretaker agreement with a City employee

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: N/A

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____