

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: October 22, 2018

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a three (3) year agreement with SuperTrees Inc for the purchase of assorted trees to be used in and around the City and County of Denver

3. Requesting Agency: General Services/ Purchasing on the behalf of Parks/Forestry

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Brenda Hannu	Name: Scott Harris
Email: Brenda.hannu@denvergov.org	Email: scott.harris@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Funding for assorted trees and tree related services provided by SuperTrees Inc. for City Forestry

6. City Attorney assigned to this request (if applicable): N/A

7. City Council District: All

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: RR18 1312

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: SuperTrees Incorporated

Contract control number: SC-00003410

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Date of City signature to October 31, 2021 with two possible yearly extensions.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
New Contract	New Contract	\$2,500,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	N/A

Scope of work: Assorted balled and burlapped and/or container trees for planting in and around the City and County of Denver

Was this contractor selected by competitive process? Yes Formal bid No. 0604A **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: City Council approval

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

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Who are the subcontractors to this contract? None

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