ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: September 22, 2014_____

Please mark one: X☐ **Bill Request** **or** ☐ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

   ☐ **Yes** X☐ **No**

   If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

   Amendment to custodial services contract with Lakeview Renovations, Inc., d/b/a North American Property Services, Inc. (CE05006-04) to increase maximum contract amount.

3. **Requesting Agency:** General Services

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
   - **Name:** Adrienne Benavidez
   - **Phone:** 720-865-7104
   - **Email:** Adrienne.Benavidez@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*
   - **Name:** James Williamson
   - **Phone:** 720-865-7510
   - **Email:** James.Williamson@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

   Amendment to janitorial services Contract CE05006 with Lakeview Renovations, Inc. d/b/a North American Property Services, Inc. to increase maximum contract amount by $350,000.00, with a new maximum contract amount of $12,495,304.00.

   *****Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

   a. **Contract Control Number:** CE05006-04
   b. **Duration:** January 1, 2010 – December 31, 2014
   c. **Location:** Citywide
   d. **Affected Council District:** All
   e. **Benefits:** Funds janitorial services contract through the duration of its term. A Request for Proposals has been issued for a new contract.
   f. **Costs:** $350,000.00

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

   In the past, the Auditor's Office has raised concerns regarding this contract. General Services has responded to those concerns.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____ Date Entered: _____