

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: August 17, 2023

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: This approves a request for 24/7 towing services at DEN

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution:	Contact person to present item at Mayor-Council and Council:
Name: Steve Jaquith	Name: Rita Aguilar, Rachel Gruber, Barry Burch Jr.
Email: Steve.Jaquith@flydenver.com	Email: Rita.Aguilar@flydenver.com , Rachel.Gruber@flydenver.com , Barry.Burch@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This request is for an amendment between Big Toe Towing LLC (Big Toe) and Denver International Airport (DEN). This amendment is to add more funding to meet the end of term of the current contract. In anticipation of the current use of the contract, the funding will be depleted as of June 2024. This contract expires December 9 of 2024. Big Toe provides immediate 24-hour, seven (7) days per week, on-site, standby, and contingency towing services at DEN. Requestors of service may be the DEN Denver Police Department (DPD) and DEN Parking and Commercial Transportation.

6. City Attorney assigned to this request (if applicable): John Redmond

7. City Council District: 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

Type of Contract: Expenditure Agreement

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Vendor/Contractor Name: Big Toe Towing LLC

Contract control number: PLANE-202368284-01/ Legacy No. 202157902

Location: 2531 West 62nd Court, Unit K, Denver CO 80221

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? **01**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 12/09/2021 through 12/09/2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,592,620.00	\$350,000.00	\$1,942,620,.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Three (3) Years	N/A	12/09/2024

Scope of work:

-Towing services, including:

-On Site Standby Services- light duty tow truck- 24/7

-Contingency Services as requested by DEN Parking and Transportation and DEN Operations

-Emergency Services as requested by DEN Parking and Transportation and DEN Operations

-Declared Snow Events will require additional equipment along with the onsite standby equipment, requested through Parking Administration

-Additional services to the public may include tire inflation, tire changes, jumps starts, lockouts, relocations, fuel replacement, etc., or as requested by DPD and DEN Parking and Transportation. All services are at no cost to customers.

Was this contractor selected by competitive process? No **If not, why not?** This procurement qualifies for the Sole Source exception under Memorandum No. 8B to Mayoral Executive Order No. 8.

Has this contractor provided these services to the City before? Yes No

Source of funds: Operations and Maintenance

Is this contract subject to: W/MBE DBE SBE XO101 ACDDBE N/A

The original contract did not have goals and therefore, goals are not applicable for this amendment. The Division of Small Business Opportunity determined that there are no goals for this opportunity.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): Goals N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____