

ORDINANCE/RESOLUTION REQUEST

Please email requests to Antoinette Casias at
Angela.casias@denvergov.org by **NOON on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: April 17, 2017

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Capital Equipment ordinance request to procure one mini-sweeper for Public Works.

3. **Requesting Agency:** Street Maintenance Division of Public Works, Public Works Fleet Management, Budget and Management Office (BMO)

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Justin Sykes
- **Agency:** Budget and Management Office
- **Phone:** 720-913-5533
- **Email:** justin.sykes@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Justin Sykes
- **Phone:** 720-913-5533
- **Email:** justin.sykes@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Approval to enter into a contract with a vendor to purchase one Dulevo 850 mini-sweeper. Street Maintenance currently operates one mini-sweeper but that device is in use both days and nights. There is no backup currently available when that device needs to be serviced. The value of this piece of capital equipment is in excess of \$50,000.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** To be determined
- b. **Duration:** N/A
- c. **Location:** Citywide
- d. **Affected Council District:** All
- e. **Benefits:** Additional sweeping capacity
- f. **Costs:** Approximately \$50,000

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____