

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team
at MileHighOrdinance@DenverGov.org by NOON on Wednesday.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: August 10, 2010

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a one sentence description that clearly indicates the type of request – grant acceptance, contract execution, municipal code change, supplemental request, etc.)*

This ordinance will approve an annual professional services agreement with Hartwig & Associates, Inc for an additional (1) year term with the option of yearly renewals for two (2) more years.

3. Requesting Agency: Public Works

4. Contact Person: *(with actual knowledge of proposed ordinance)*

- **Name:** Teresa Alson
- **Phone:** 720-913-8528
- **Email:** teresa.alson@denvergov.org

5. Contact Person: *(with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary)*

- **Name:** Michael Finochio
- **Phone:** 720-913-0801
- **Email:** michael.finochio@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

This ordinance will approve an annual professional services agreement with Hartwig & Associates, Inc for one a (1) year term with the option of yearly renewals for two (2) more years. A maximum amount per year will not to exceed \$500,000, with a total amount not to exceed \$2,500,000. Work Orders will be executed on a variety of projects as needed. The work will be primarily associated with traffic and transportation related civil engineering tasks.

Please include the following:

- a. **Duration:** 365 days
- b. **Location:** Various
- c. **Affected Council District:** Various
- d. **Benefits:** Infrastructure Improvements
- e. **Costs:** Various

7. Is there any controversy surrounding this ordinance? (groups or individuals who may have concerns about it?) **Please explain.**

None

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date: _____

Ordinance Request Number: _____

Date: _____