

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: November 4, 2013_____

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

A supplemental appropriation for the Department of Environmental Health in the amount of \$400,000 from the General Contingency.

3. **Requesting Agency:** Budget and Management Office

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Tom Migaki Doug Linkhart
- **Phone:** 720-913-5538 720-865-5484
- **Email:** tom.migaki@denvergov.org doug.linkhart@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Tom Migaki Brendan Hanlon
- **Phone:** 720-913-5538 720-913-35510
- **Email:** tom.migaki@denvergov.org brendan.hanlon@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

- Request to appropriate supplemental funds in the amount of \$400,000 for the Department of Environmental Health that are needed before 2013 year end, primarily due to extending hours at the Denver Animal Shelter and adding positions and supplies that were identified through a strategic resource allocation report. This report concluded that the Shelter was understaffed and undersupplied. In addition, the department has had to absorb nearly \$200,000 in unexpected payouts in 2013.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** NA
- b. **Duration:** NA
- c. **Location:** NA
- d. **Affected Council District:** NA
- e. **Benefits:** NA
- f. **Costs:** NA

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

No.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____