

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 10/31/2025

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends an on-call contract with OV Consulting to add \$2,800,000.00 for a new total of \$4,600,000.00 and add 24 months for a new end date of 7-27-2029 to be used for professional services in support of the Neighborhood Planning Initiative and plan implementation activities, citywide (CPLAN-202474282/CPLAN-202582061-01).

3. **Requesting Agency:** Community Planning and Development

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Courtland Hyser	Name: Courtland Hyser
Email: courtland.hyser@denvergov.org	Email: courtland.hyser@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(who, what, why)

In 2024, CPD-Planning and Policy created an on-call system for procuring consultant support, primarily for use by the Neighborhood Planning Initiative and associated plan implementation work. The current on-call contract has a 3 year term and a maximum capacity of \$1.8 million. By the end of 2025 the current contract will have task orders in place that bring it close to reaching its maximum capacity. The original contract anticipated extending the term from 3 years to 5, and this amendment exercises that option while also adding the corresponding annual funds for the new full term of the contract to increase its financial capacity by an additional \$2.8 million.

6. **City Attorney assigned to this request (if applicable):** Nathan Lucero

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

On-call professional services contract >\$500k

Vendor/Contractor Name (including any dba's):

OV Consulting, LLC

Contract control number (legacy and new):

Contract Amendment: CPLAN-202582061-01

Original Contract: CPLAN-202474282

Location:

Citywide

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing Term Dates: 7/28/24-5/29/27

Amended Term Dates: 7/28/24-7/27/29

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$1,800,000	\$2,800,000	\$4,600,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3 years	24 months	7/27/29

Scope of work:

The contract's scope of work sorts consultant services into three broad categories: Ongoing Support Services (such as community engagement support and meeting facilitation), Topic Expertise (such as land use planning and transportation planning), and Targeted Services (such as survey support and document production). A detailed scope of work is included in the original contract. CPD will work with the consulting team to continue to deliver NPI area plans over the term of the contract as well as plan implementation activities, such as zoning code analysis and revision, as appropriate.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: CPD Planning & Policy- Annual Professional Services Budget (\$700,000 annually) for calendar years 2026-2029

Is this contract subject to: ☒ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 25% MWBE

Who are the subcontractors to this contract? Alta, Anderson Hallas, ArLand Land Use Economics, Civitas, EPS, GBSM, HNTB, Livable Cities Studio, MIG, Root Policy, Sasaki, Studio Seed

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