

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

**\*All fields must be completed.\***  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request:10/30/17

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

A request to establish a new Special Revenue Fund under the Capital Planning and Programming division of the Department of Finance for the Special Districts Revolving Loan Fund.

3. **Requesting Agency:** Budget and Management Office, Department of Finance

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Andrew Marzo/Stephanie Adams
- **Phone:** 720-913-5539/720-913-5512
- **Email:** Andrew.Marzo@Denvergov.org/Stephanie.Adams@Denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Andrew Johnston/Andrew Marzo
- **Phone:** 720-913-9372/720-913-5539
- **Email:** Andrew.Johnston@denvergov.org/Andrew.Marzo@Denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

The Special Districts Revolving Loan Fund (11865-2590000), funded initially by a one-time \$200,000 transfer from the general fund in 2018, will support the continued creation of business improvement districts (BIDs) and general improvement districts (GIDs) in the City and County of Denver. Other sources of revenue include loan payments, interest payments, and other sources of potential revenue. BIDs and GIDs will continue to be utilized by Denver as a formal mechanism to compel community financial support in furtherance of key aspects such as the promotion of businesses in targeted districts through specific marketing and placemaking activities and providing enhanced levels of services including the acquisition, installation, maintenance, and financing of enhancements in the public right of way. These enhancements can include specialized cross walks, improved sidewalks, additional pedestrian lighting, wayfinding signs, planters and bus shelters. After the initial one-time transfer of \$200,000, this will be a cash-basis, non-lapsing fund. This is a companion ordinance to the 2018 Long Bill.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** N/A
- b. **Duration:** N/A
- c. **Location:** N/A
- d. **Affected Council District:** N/A
- e. **Benefits:** N/A
- f. **Costs:** N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

None that that Department of Finance are aware of.

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_