

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 10/31/2011

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Contract **Amendment** for the Mile High Business Alliance Energy Efficiency and Conservation Block Grant Business Rebate Program – Contract# GE02192, Contractor Mile High Business Alliance.

3. Requesting Agency: Department of Environmental Health – Environmental Quality

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Sharon Procopio / Tom Herrod
- **Phone:** 720-913-1516 / 720-865-5388
- **Email:** Sharon.procopio@denvergov.org / Thomas.herrod@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Sharon Procopio
- **Phone:** 720-913-1516
- **Email:** Sharon.procopio@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Current: The City and County of Denver (City) currently has allocated up to \$460,000 of its formula Energy Efficiency and Conservation Block Grant (EECBG) funding for a rebate program targeting small businesses in Denver that have made energy-efficiency improvements to their facilities. Mile High Business Alliance (MHBA) assists the Denver Department of Environmental Health (DEH) with processing these rebates and issuing rebate payments to businesses. **Amendment:** DEH proposes to amend the contract to add \$500,000 of its Better Buildings Energy Efficiency and Conservation Block Grant (EECBG) funding to continue the existing rebate program as part of the larger Denver Energy Challenge managed by DEH.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** GE02192, Contractor Mile High Business Alliance
- b. **Duration:** Current (11/15/2010 through 7/31/2012), requesting to extend through 5/30/2013.
- c. **Location:** All of City and County of Denver
- d. **Affected Council District:** all
- e. **Benefits:** Provides stimulus for the local economy in the form of financial incentives to Denver's businesses for energy saving efforts (which in turn provides even more financial savings to business owners by reducing their utility bills) and also provides demand for jobs for local energy efficiency contractors.
- f. **Costs:** Current: \$460,000 (Fees for Contractor = \$11,220, Rebates Distributed to Denver businesses = \$448,780)
Amend: Add \$500,000 (Fees for Contractor = \$19,231, Rebates Distributed to Denver businesses = \$480,769)

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* **Please explain.** No.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

10/31/2011

EXECUTIVE SUMMARY

Mile High Business Alliance

The City and County of Denver (City) currently has allocated up to \$460,000 of its formula Energy Efficiency and Conservation Block Grant (EECBG) funding for a rebate program targeting small businesses in Denver that have made energy-efficiency improvements to their facilities. Mile High Business Alliance (MHBA) assists the Denver Department of Environmental Health (DEH) with processing these rebates and issuing rebate payments to businesses. MHBA works closely with DEH to process rebates in an efficient, timely, transparent, and well-documented fashion.

The rebate program has been a very successful tool of the Denver Energy Challenge for businesses (a program managed by DEH), with over 400 business participants and a savings over 3 million kWh annually by those taking part in the rebate program specifically. DEH proposes adding \$500,000 of its Better Buildings Energy Efficiency and Conservation Block Grant (EECBG) funding to the existing rebate program so that efforts can continue in a seamless and efficient manner as part of the Denver Energy Challenge.

Contract Information

Contractor: Mile High Business Alliance

Contract Amount: Current: \$460,000, proposing to amend contract to add \$500,000 for a total of \$960,000

Term: Current October 2010 – July 2012 (proposing to extend to May 2013)

Contract Control Number (if amendment): GE02192

Selection Process: Sole Source

Source of Funds: Energy Efficiency and Conservation Block Grant formula (EECBG-A) and Better Buildings (EECBG-C) grant funds

Match: n/a

Extension increase amount	<u>\$500,000.00</u>
Existing contact amount	<u>\$460,000.00</u>
Contract amount not to exceed	<u>\$960,000.00</u>

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