

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: **4/30/2020**

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

## 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends contract 201524822 with HSS, Inc. for Security Personnel Services for the City and County of Denver (excluding DEN & AVD), adds FEMA language in order for the city to seek reimbursement on security personnel services related to COVID-19.

## 3. Requesting Agency: General Services, Denver Security Office

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Hunt/Kami Johle	Name: George Hunt/Kami Johle
Email: <a href="mailto:George.hunt@denvergov.org">George.hunt@denvergov.org</a> ; <a href="mailto:kami.butt@denvergov.org">kami.butt@denvergov.org</a>	Email: <a href="mailto:George.hunt@denvergov.org">George.hunt@denvergov.org</a> ; <a href="mailto:kami.butt@denvergov.org">kami.butt@denvergov.org</a>

## 5. General description or background of proposed request. Attach executive summary if more space needed:

In response to the city's need for providing shelters for people experiencing homelessness during the declared emergency on the basis of COVID-19, HSS, Inc. provides security personnel services to these shelters and other city locations. This amendment gives the city the ability to request reimbursement of expenses related to COVID-19 from FEMA.

## 6. City Attorney assigned to this request (if applicable):

Steve Hahn

## 7. City Council District: Citywide

## 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Expenditure Contract

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR20 0443

Date Entered: \_\_\_\_\_

**Vendor/Contractor Name:**

HSS, Inc.

**Contract control number:**

201524822

**Location:**

Citywide

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? 3

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

January 1, 2016 – December 31, 2020 (no term extension or modification in this request)

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$29,000,000	\$0.00	\$29,000,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/16-12/31/20	N/A	1/1/16-12/31/20

**Scope of work:**

HSS, Inc. provides security personnel services to the City and County of Denver facilities, with the exception of DEN and Arts & Venues. HSS, Inc. provides armed and unarmed agents to maintain security at varying levels across the City to meet the City’s needs. HSS, Inc. is performing security personnel services across the city as part of their regular duties and at shelters in response to COVID-19. The contract also allows for an increase or reduction to facilities and services provided in order to address the fluid needs of the city.

Was this contractor selected by competitive process? Yes  No  If not, why not?

Has this contractor provided these services to the City before?  Yes  No

**Source of funds:**

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A  
16% goal

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?** Advanced Professional Security, GS4 Secure Solutions Security, JCI National Security, and CNational Security.

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR20 0443

Date Entered: \_\_\_\_\_