

**ORDINANCE/RESOLUTION REQUEST**

**Please email requests to the Mayor’s Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by NOON on Tuesday.**

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request:** \_\_\_\_\_

**Please mark one:**       **Bill Request**      or       **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**       **No**

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description - include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

*An Ordinance to approve a Maintenance Agreement between the City and the General Services Administration for the United States of America (GSA) to occupy and maintain City owned land located at 13<sup>th</sup> & Speer Boulevard.*

**3. Requesting Agency:** *Division of Real Estate on behalf the Parks Department*

**4. Contact Person:** *(with actual knowledge of proposed ordinance)*

- **Name:** *Steve Wirth*
- **Phone:** *720-913-1503*
- **Email:** *steve.wirth@denvergov.org*

**5. Contact Person:** *(with actual knowledge of proposed ordinance who will present the item at Mayor-Council and who will be available for first and second reading, if necessary)*

- **Name:** *Steve Wirth*
- **Phone:** *720-913-1503*
- **Email:** *steve.wirth@denvergov.org*

**6. General description of proposed ordinance including contract scope of work if applicable:**

*This Agreement will allow the City to grant GSA the right to install, use and maintain Site Improvements on the City owned land bounded by 13<sup>th</sup> Avenue, Speer Boulevard and vacated Fox Street. Site improvements include sidewalk, curb, gutter, landscaping, irrigation and Art Work. This City owned land is directly adjacent to the federal Cesar Chavez Building.*

*In exchange for the right to use City land, GSA agrees to undertake the care and maintenance, including all repairs and replacements of the Site Improvements and the Art Work.*

*Please include the following:*

- a. **Duration:** *From March 1, 2014 until termination*
- b. **Location:** *13<sup>th</sup> & Speer*
- c. **Affected Council District:** *#10*
- d. **Benefits:** *Allows for maintenance savings by the City*
- e. **Costs:** *None*

**7. Is there any controversy surrounding this ordinance?** (groups or individuals who may have concerns about it?) **Please explain.** *None that I am aware of.*

*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

Ordinance Request Number: \_\_\_\_\_

Date: \_\_\_\_\_

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