

Key Contract Terms

Vendor/Contractor Name: ZIA Consulting, Inc.

Contract control number: EAPPS/0000004209

City's contract manager: Cindy Zec

Was this contractor selected by competitive process? Sole Source

Term/Duration of contract/project: 08/31/14 – 01/31/16

Renewal terms: After this initial term, the term for the Software License and Subscription Services will renew as set forth in the Agreement for successive terms of one (1) year each at the subscription price. If the starting date of the initial term is not written in the Order Form, the term begins on the date this Order Form has been fully executed by both parties.

Purpose: The purchase of a software license and subscription support services for the Alfresco Records Management module. This module provides the ability to apply retention rules to the City's official records.

Scope of services with performance bench marks: The Records Management module implementation will kick off in September 2014 with a target go live date by the end of 2014.

Cost/value: \$85,000

Source of funds: iFund Project ZI90214_004

Benefit: Provides the ability to apply retention rules to City official documents

Termination provision for City and for contractor: N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Location: N/A

Affected Council District: N/A