

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: November 5, 2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

New contract (GENRL-201313745-00) with McKinstry Essention, LLC. for on-call energy management services including energy audits, retro-commissioning, facility condition assessments, and technical support.

3. Requesting Agency: General Services

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Paul Sobiech
- **Phone:** 720-913-4528
- **Email:** paul.sobiech@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Rich Gonzales
- **Phone:** 720-913-3072
- **Email:** Richard.Gonzales@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

McKinstry Essention will provide on-call energy conservation services at City facilities. Services will include assessments of staffing and operations, retro-commissioning of existing lighting and HVAC systems, energy audits, facility condition assessments, and technical support.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** GENRL-201313745-00
- b. **Duration:** 3 years
- c. **Location:** All City buildings
- d. **Affected Council District:** All
- e. **Benefits:** Services will play a vital role in reducing the City and County of Denver's energy costs, in accordance with the goals of the Mayor's Office of Sustainability and the federal Better Buildings Challenge.
- f. **Costs:** \$1,500,000.00

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* **Please explain.**

No

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____