

ORDINANCE/RESOLUTION REQUEST

Please email requests to Jason Gallardo, Public Works

at pw.ordinance@denvergov.org by **12:00pm NOON on Monday**. Contact Jason with questions.

Date of Request: **January 26, 2023**

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with BBH Management Solutions, LLC to extend the term until 3/1/2024 to the SBE Project Management Services On-Call contract (DOTI- 202366538-02[201839342-02]).

3. Requesting Agency: Department of Transportation and Infrastructure

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Travis Bogan	Name: Jason Gallardo
Email: Travis.Bogan@denvergov.org	Email: jason.gallardo@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This SBE On-call Project Management services contract provides support and/or staff augmentation for project(s) as identified by the Department of Transportation and Infrastructure (DOTI). It is in the best interests of DOTI and the City at large to extend this SBE On-Call Project Management contract beyond the standard three (3) years. By extending the SBE Project Management On-Call Contract one additional year, DOTI can continue to provide support for projects currently underway without disruption.

DOTI is in the process of procuring new SBE On-Call Project Management contracts, with advertisement anticipated Q1 2023 and contract execution anticipated Q2 2023.

6. City Attorney assigned to this request (if applicable): Olayinka, Hamza

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Amendment to a Master On-Call

Vendor/Contractor Name: BBH Management Solutions, LLC

Contract control number: DOTI- 202366538-02[201839342-02]

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): Existing term: 3/2/2018 – 3/2/2023, extending term until 3/1/2024.

Contract Amount (indicate existing amount, amended amount and new contract total): Existing amount \$5,000,000.00, adding no additional capacity.

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$5,000,000.00	N/A	\$5,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3/2/2018 – 3/1/2023	1 year	3/2/2018 – 3/1/2024

Scope of work: To provide project management support and/or staff augmentation for project(s) as identified by the Department of Transportation and Infrastructure.

Was this contractor selected by competitive process? Yes, RFQ advertised by DOTI (aka Public Works) on October 13, 2017.

Has this contractor provided these services to the City before? Yes No

Source of funds: Specific task orders may be assigned by individual City project managers and Citywide local funding may be utilized. The Department of Transportation and Infrastructure Program Resource Office will manage the utilization and day-to-day administration of this contract.

ELEVATE DENVER BOND: Funding will be identified upon Task Order issuance.

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE 0%

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? [Click or tap here to enter text.](#)

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