

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: November 1, 2013

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Ordinance approval request for an amendment to Contract number PC94002 with Kone, Inc. for Elevator Maintenance. Amendment will increase contract by \$15,000 and extend the expiration date three months.

3. Requesting Agency: Purchasing

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Joe Saporito
- **Phone:** 720-913-8118
- **Email:** joseph.saporito@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Joe Saporito
- **Phone:** 720-913-8118
- **Email:** joseph.saporito@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

This ordinance approval request is for an amendment that would extend PC94002 for three months and increase the contract amount by \$15,000. The contract is between the City and Kone, Inc. for Elevator Maintenance for City buildings which resulted from a public solicitation in 2008. The contract was for a five year term initiated on January 1, 2009 and expiring on December 31, 2013.

A new solicitation was completed in 2013 and a new contract is being drafted to cover Elevator Maintenance services moving forward, however; the new contract will not be fully executed prior to December 31, 2013. The amendment to extend contract PC94002 will allow coverage while the new contract can be completed.

*****Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number:** PC94002
- b. Duration:** Extension for three months
- c. Location:** Multiple City Buildings
- d. Affected Council District:** All
- e. Benefits:** N/A
- f. Costs:** Increase of \$15,000

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.** No

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____