

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: November 4, 2013

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Ordinance request to increase the food Master Purchase Order with Front Range Wholesale, to a maximum contract amount of \$4,000,000.00

3. **Requesting Agency:** Purchasing

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Lindsey Dunn
- **Phone:** 720-913-8154
- **Email:** Lindsey.Dunn@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Lindsey Dunn
- **Phone:** 720-913-8154
- **Email:** Lindsey.Dunn@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

This is the Master Purchase Order with Front Range Wholesale for food. It is used by the jails and by the Family Crisis Center. This ordinance would increase the maximum contract amount from \$3,000,000.00 to \$4,000,000.00 for the remainder of the contract term (until March 2014). The expected use is an additional \$200,000 for rest of 2013 and \$300,000 for the beginning of 2014. Additional funds are being requested past the estimated use to cover any fluctuations in pricing and usage.

***\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)***

- a. **Contract Control Number:** GROCERIES\_\_0181A0211
- b. **Duration:** 03/01/2011 – 03/01/2014
- c. **Location:** Citywide
- d. **Affected Council District:** Citywide
- e. **Benefits:** Food for inmates and Family Crisis Center
- f. **Costs:** None.

7. **Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

None

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_