

REVIVAL AND AMENDATORY AGREEMENT

THIS REVIVAL AND AMENDATORY AGREEMENT is made between the **CITY AND COUNTY OF DENVER**, a municipal corporation of the State of Colorado (the “City”), and **THE SALVATION ARMY**, a California nonprofit, whose address is 30840 Hawthorne Blvd., Rancho Palos Verdes, CA 90275 (the “Contractor”), jointly “the Parties” and individually a “Party.”

WHEREAS, the City and the Contractor entered into an Agreement dated August 25, 2020, to provide temporary shelter operations and support services to unhoused individuals in response to the COVID-19 emergency public health crisis (the “Agreement”); and

WHEREAS, the Agreement expired by its terms on December 31, 2020, and rather than enter into a new agreement, the Parties wish to revive and reinstate all terms and conditions of the Agreement as they existed prior to the expiration of the term and to amend the Agreement as set forth below.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties incorporate the recitals set forth above and amend the Agreement as follows:

1. Effective January 1, 2021, all references to Exhibit A in the existing Agreement shall be amended to read Exhibits A and A-1, as applicable. Exhibit A-1 is attached and will control from and after January 1, 2021.

2. Section 2 of the Agreement, titled “**SERVICES TO BE PERFORMED**,” is amended to read as follows:

“2. **SERVICES TO BE PERFORMED**: As the Director directs, the Contractor shall diligently undertake, perform, and complete all of the services and produce all the deliverables set forth in the attached **Exhibits A and A-1, Scope of Work**, to the City’s satisfaction. This Agreement may be used by the Parties to cover the performance of more than one distinct set of services by designating a portion or subpart of **Exhibits A and A-1** as a specific, enumerated attachment. The Contractor is ready, willing, and able to provide the services required by this Agreement. The Contractor shall faithfully perform the services in accordance with the standards of care, skill, training, diligence, and judgment provided by highly competent individuals performing services of a similar nature to those described in the Agreement and in accordance with the terms of the Agreement.”

3. Section 3 of the Agreement, titled “**TERM**,” is amended to read as follows:

“3. **TERM**: The Agreement will commence on April 11, 2020, and will expire, unless sooner terminated, on June 30, 2021 (the “Term”).”

4. Section 4.4.1 of the Agreement, titled “**Maximum Contract Amount**,” is amended to read as follows:

“**4.4.1.** Notwithstanding any other provision of the Agreement, the City’s maximum payment obligation will not exceed Eighteen Million Sixty-One Thousand One Hundred Fifty-Nine Dollars (\$18,061,159.00) (the “Maximum Contract Amount”). The City is not obligated to execute an Agreement or any amendments for any further services, including any services performed by the Contractor beyond that specifically described in **Exhibits A** and **A-1**. Any services performed beyond those in **Exhibits A** and **A-1** or performed outside the Term are performed at the Contractor’s risk and without authorization under the Agreement.”

5. Section 6 of the Agreement, titled “**TERMINATION**,” is amended to add a new Subsection 6.6 as follows:

“**6.6.** The City reserves the unilateral right, upon thirty (30) days prior written notice to the Contractor, to suspend or terminate, in whole or in part, specific, enumerated attachments within the attached **Exhibits A** and **A-1**. Any order to terminate or suspend attachments in **Exhibits A** and **A-1** shall not alter or affect the terms or performance of the Agreement with respect to services or deliverables not terminated or suspended, and all remaining obligations shall remain in full force and effect. Notwithstanding anything to the contrary contained herein, the Contractor shall not be entitled to compensation for any deliverables or services performed during any period in which the City has directed that the services or deliverables be suspended or terminated. Any authorized termination or suspension, in whole or in part, of any of the services or deliverables contained herein shall result in a proportionate reduction of the Maximum Contract Amount.”

6. Except as amended here, the Agreement is affirmed and ratified in each and every particular.

7. This Revival and Amendatory Agreement is not effective or binding on the City until it has been fully executed by all required signatories of the City and County of Denver, and if required by Charter, approved by the City Council.

Exhibit List
Exhibit A-1

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Contract Control Number: GENRL-202057218-01 [HOST-202054457-01]
Contractor Name: THE SALVATION ARMY

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at Denver, Colorado as of:

SEAL

CITY AND COUNTY OF DENVER:

ATTEST:

By:

APPROVED AS TO FORM:

REGISTERED AND COUNTERSIGNED:

Attorney for the City and County of Denver

By:

By:

By:

Contract Control Number:
Contractor Name:

GENRL-202057218-01 [HOST-202054457-01]
THE SALVATION ARMY

By:  _____

Name: Major Richard Pease
(please print)
Title: Divisional Secretary for Business
(please print)

ATTEST: [if required]

By: _____

Name: _____
(please print)

Title: _____
(please print)



The Salvation Army
Exhibit A-1 Scope of Work
GENRL-202057218-01

1. **PURPOSE OF AGREEMENT**: The purpose of the contract is to establish an agreement and Scope of Work between the City and County of Denver (the “City” or “Host”) and The Salvation Army (“TSA” or the “Contractor”) to provide 24-Hour Shelter Operations and Services Support for Activated Respite, Protective Action, and Enhanced Shelter Non-Congregate hotel and motel rooms (“Hotel/Motel Sites”) for people experiencing homelessness within Denver City and County in order to limit the spread of COVID-19 in shelter settings.
2. **SERVICES**
 - 2.1. **General Statement of Work**: The Contractor shall complete the work as described in this Agreement and in accordance with the provisions of this Exhibit A-1 and any attachments hereto. Payments to the Contractor are limited to the unpaid, obligated balance of the Agreement funds, and the Agreement maximum amount shall be equal to the total maximum amount of all budget line items contained within this exhibit and its attachments. The City has elected to authorize several distinct services, with separate requirements and service dates, by incorporating attachments outlining individual, divisible scopes of services and budget line items. The City, at its sole discretion, may terminate this Agreement or any of the services contained within this Exhibit A-1 or its attachments, in whole or in part, in accordance with the terms of this Agreement. Regardless of the date of any deliverable or service date, this Agreement shall terminate upon the date that this Agreement, or its specific services, expires or is terminated for any reason, unless the City directs otherwise in writing. Any term or condition contained within the main body of this Exhibit A-1 shall apply to all services and deliverables contained within this Agreement, and specific terms and conditions within an attachment to this Exhibit A-1 shall only apply to those specific services contained therein unless stated otherwise. The City shall have no liability to compensate the Contractor for the delivery of any goods or the performance of any services that are not specifically set forth in this Agreement, its exhibits, or its attachments.
 - 2.2. **Site Closures**: This Agreement is part of the City and County of Denver’s COVID-19 emergency response and is operationally dependent on the continued declaration of an emergency. If the COVID-19 emergency declaration ends before the term of this Agreement, the City may terminate this Agreement in accordance with its terms and conditions. If the City determines that the full range of services outlined in this Agreement are no longer necessary, the City may, in whole or in part, terminate or suspend all services and deliverables stated within this Exhibit A-1 and its attachments. All decisions concerning the use of and services to any specific property shall be communicated in writing.
 - 2.3. **Meal Preparation**: The Contractor will provide three meals a day for guests at hotel/motel sites that are part of the City’s Activated Respite, Protective Action, and Enhanced Non-Congregate Shelter Sites consisting of:



- 2.3.1.1. Continental Breakfast
- 2.3.1.2. Sack Lunch
- 2.3.1.3. Hot Dinner
- 2.3.2. Additional meal preparation services under this scope of work include:
 - 2.3.2.1. Ensure that meals are prepared and ready for delivery at the times agreed upon with partner agencies
 - 2.3.2.2. Ensure all meals are prepared in accordance with ServeSafe guidelines and all Public Health requirements for food safety
 - 2.3.2.3. Provide all utensils and serving supplies
 - 2.3.2.4. Prepare the number of meals indicated by AR/PA and Enhanced Shelter partner agencies, including the Rodeway Inn (4765 S Federal Blvd)
- 2.4. **Enhanced Non-Congregate Shelter at Ramada Inn**: This funding will assist women and transgender community members staying at the 24-7 Enhanced Non-Congregate Shelter at Ramada Inn (1150 E Colfax Ave Denver, CO 80218).
 - 2.4.1. The Parties' respective performances under this attachment shall commence on the August 1, 2020, and shall expire on January 31, 2021, unless sooner terminated or further extended in accordance with the terms of this Agreement.
 - 2.4.2. All services and deliverables within this attachment shall be performed in accordance with all applicable terms and conditions and as herein stipulated and agreed. The total compensation attributed to this attachment constitutes full and complete consideration, payment, and satisfaction to the Contractor for the services and deliverables within this attachment, and the Contractor hereby agrees to make no further claims, demands, or requests of any kind whatsoever for further monies, extensions of time, or other consideration. The obligations and requirements of an exhibit and its attachments shall be deemed to be obligations and requirements of this Agreement. All terminology used in this attachment shall be interpreted in accordance with the Agreement unless specifically defined differently in this attachment.
 - 2.4.3. In accordance with the terms of the Agreement, the Contractor shall perform the following services:
 - 2.4.3.1. The security and safety of the facility and residents. This includes control of drugs, alcohol or other hazards, which could jeopardize the purpose of the shelter or its clients. Situations that jeopardize the safety of the shelter and its occupants are handled appropriately. This means deescalating difficult and unruly clients, as well as making certain that occupants are free from drugs, alcohol and weapons.
 - 2.4.3.2. The welfare of outside guests by calling police, ambulances or resources as needed.
 - 2.4.3.3. Cleaning the shelter according to the established standard. This includes daily cleaning, removal, dispersion, or storage of all clutter, trash, donations, parking lot trash, and sidewalks.



2.4.3.4. Following the established means of receiving, recording, monitoring, and distribution of inventory supplies purchased by TSA for the daily operations and maintaining of the shelter.

2.4.3.5. Processing guest intake according to TSA established procedures.

2.4.4. The Contractor will enact necessary public health precautions, such as daily wellness checks and health screens, mask regulation compliance, and social distancing, to limit the spread of COVID-19 in the shelter

2.4.5. The Contractor shall provide Homeless Management Information System (HMIS) intake services for all guests not enrolled in the system. The contractor will provide nightly HMIS entry of services for all guests with scan cards. The contractor will keep a log detailing the following for guests without scan cards or who are unwilling to use HMIS.

2.4.5.1. Full name of the guest receiving the mat or bed

2.4.5.2. Date that the mat or bed was provided

3. RESPONSIBILITIES OF THE PARTIES

3.1. Responsibilities of the Contractor

3.1.1. Ensure all actions and interventions are carried out in a trauma informed and person-centered way.

3.1.2. Ensure the rules of the shelter or hotel are followed by communicating the shelter rules to individuals by providing signage that displays the shelter/hotel rules. Signage must be displayed inside the shelter/hotel in locations that are easily seen by shelter guests.

3.1.3. Ensure that all Americans with Disabilities Act accessibility guidelines are followed that are defined in the contract agreement.

3.1.4. Strategically intervene with any person from the shelter/hotel that does not follow the shelter/hotel rules. This may include discharge from the shelter/hotel for any behavior which is considered by the Contractor staff to be disruptive. Reasons for discharge from the shelter might be but are not limited to verbal abuse, theft and/or physical violence.

3.1.5. Provide physical storage space to be used by the overnight guests that are part of the overnight shelter system.

3.1.6. Report critical incidents to the outreach coordinator specified by City and County of Denver. Examples of critical incidents include: violence/assaults, permanent restrictions of services, death on site, vandalism of provider or neighborhood property, significant facility issue that impedes provision of service, etc.

3.2. Responsibilities of City and County of Denver at Activated Respite and Protective Action Hotels

3.2.1. Contracting room cleaning upon guest exit from facility and sanitation of facility if required by hotel.

3.2.2. Contracting bio-hazard services at each hotel location.

3.2.3. Managing hotel leases and contracts or partnering with other city contractors that may hold lease agreements for specific facilities.

3.2.4. Coverage of any property or damage incurred by hotel guests.



- 3.2.5. Contracting adequate security at each hotel location.
- 3.2.6. Provide the name of an outreach coordinator from the city who will serve as a liaison for concerns or questions that the contractor may have.
- 3.2.7. The liaison will serve as the connection between the City and County of Denver, resource providers and the contractor. Coordinate with city agencies or outside partners providing transport services for food to Hotel/Motel Sites.
- 3.2.8. Inform the contractor, outreach teams, the DPD and partners and providers about when shelters will be operational.
- 3.2.9. As appropriate, provide laundry facilities (machines where blankets and towels will be laundered).

4. PROCESS AND OUTCOMES MEASURES

4.1. Shelter utilization & length of stay

4.1.1. Nightly occupancy (benchmark equals program capacity)

4.1.1.1. Data source: HMIS

4.1.1.2. Measure: number of households in each shelter program nightly compared to total shelter capacity (in households).

4.1.2. Unique households served

4.1.2.1. Data source: HMIS

4.1.2.2. Measure: number of unique households served in each shelter program over the reporting period

4.1.3. Average length of stay (benchmark is 60 days or less for rapid entry programs and programs serving under 60 people per night))

4.1.3.1. Data source: HMIS

4.1.3.2. Measure: average and median number of nights of shelter used per household over the reporting period

4.2. Housing Attainment

4.2.1. For single adults:

4.2.1.1. Data source: HMIS

4.2.1.2. Measure: Number and percent of exiting households by destination at exit.

Destinations at exit will be grouped into permanent housing, other stable housing outcomes, and outcomes to other locations (e.g., nightly shelter, street, jail, or unknown destinations).

4.3. Household Characteristics

4.3.1. Households served:

4.3.1.1. Data source: HMIS

4.3.1.2. Measures:

4.3.1.2.1. Number of households served each reporting period and duplicated count of households served to date

4.3.1.2.2. Number of households that exited the program within the reporting period and year to date



4.3.2. Household characteristics:

4.3.2.1. Data source: HMIS

4.3.2.2. Measures:

4.3.2.2.1. Number and percent of heads of household by race, ethnicity, and income level at entry (if reported in HMIS for program type)

4.3.3. Data quality

4.3.3.1. Collect an HMIS Data Quality Report on the program for each reporting period.

4.3.3.2. Data source: HMIS

4.3.4. Program narrative reports

4.3.4.1. For each reporting period, the contractor will provide a narrative update on program successes and challenges.

5. PERFORMANCE MANAGEMENT AND REPORTING

5.1. Performance Management

5.1.1. Monitoring will be performed by the program area and other designated City staff throughout the term of the agreement. Contractor may be reviewed for:

5.1.1.1. Program or Managerial Monitoring: The quality of the services being provided and the effectiveness of those services addressing the needs of the program.

5.1.1.2. Contract Monitoring: Review and analysis of current program information to determine the extent to which contractors are achieving established contractual goals. HOST will provide performance monitoring and reporting reviews. City staff will manage any performance issues and will develop interventions to resolve concerns.

5.1.1.3. Compliance Monitoring: Will ensure that the terms of the contract document are met, as well as Federal, State and City legal requirements, standards and policies.

5.1.1.4. Financial Monitoring: Will ensure that contracts are allocated and expended in accordance with the terms of the agreement. Contractor is required to provide all invoicing documents for the satisfaction of the HOST Financial Services Team. HOST will review the quality of the submitted invoice monthly.

6. REPORTING

6.1. The following reports shall be developed and delivered to the City and County of Denver as stated in this section.

Report Name	Description	Frequency	Report sent to:
Nightly report	Report shall consist of nightly shelter guests being reported into the HMIS system. Within 24 hours, the number of guests must be reported each day.	Nightly	HMIS



Quarterly Report	Report shall demonstrate achievement of Outcome measures in Section III above. Reports must include utilization of beds/mats available each night and the number of recorded incidents of physical harm, if any, involving a guest.	Quarterly	Program Manager
Contract Summary Report	Report shall demonstrate all functions performed, and how services provided met the overall goals of this agreement.	Contract End, within 30 days after Term End	Program Manager

7. **BUDGET**

- 7.1. The master budget which covers all activities included in and attached to this exhibit
- 7.2. Invoices and reports shall be completed and submitted on or before the 15th of each month following the month services were rendered 100% of the time. Contractor shall use HOST's preferred invoice template, if requested. Invoicing supporting documents must meet HOST requirements.
- 7.3. Invoices shall be submitted to HOST at hostap@denvergov.org or by US Mail to:
 - Attn: Department of Housing Stability
 - Financial Services Team 201 W. Colfax Ave.
 - Denver CO 80202



Contractor:	The Salvation Army	
Term:	4/11/2020-6/30/2021	
Contract Number:	HOST 202054457-01	
Direct Costs	Amount	Budget Narrative
Management Across Sites (4/11/2020-12/31/2020)		
Salaries	\$42,443.00	Manager & Denver Metro Social Services Director will work a portion of their time on this program and will be reimbursed at cost. Bonuses, severances or payouts of leave when an employee separates from their job will not be reimbursed.
Fringe Benefits	\$15,810.00	Fringe benefits and payroll taxes will be reimbursed at cost. Fringe includes employer portion of the following items: payroll taxes (Social Security, Medicare, Federal unemployment, and state unemployment), insurance (medical, dental, vision, disability, and workers comp) and pension or retirement plans.
Total Salaries and Fringe	\$58,253.00	
Indirect	\$13,456.00	Indirect Cost Rate 23.1% of Direct Costs of Management
Total Salaries and Fringe	\$71,709.00	
48th Ave Direct Costs (4/11/2020-7/31/2020)		
Salaries	\$299,286.00	Multiple direct staff positions will be reimbursed at cost. Bonuses, severances or payouts of leave when an employee separates from their job will not be reimbursed.
Fringe Benefits	\$84,757.00	Fringe benefits and payroll taxes will be reimbursed at cost. Fringe includes employer portion of the following items: payroll taxes (Social Security, Medicare, Federal unemployment, and state unemployment), insurance (medical, dental, vision, disability, and workers comp) and pension or retirement plans.



Meals	\$403,125.00	B(\$3.50), L(\$5.00), D(\$7.75) for 250 per day – these fees are based on actual guests and staff receiving meals for 4/11/2020 through 7/31/2020.
Program Supplies and Equipment	\$110,618.00	Program-related materials and equipment including linens (towels, blankets, sheets), one cell phone per site, staff shirts, HMIS scanners, toiletries/hygiene items, cleaning supplies, sterilization/cleaning products and cleaning service. Other direct service items necessary for running 24-hour shelter. All items are billed based on actual costs.
Total Direct Costs at 48th Ave	\$897,786.00	
Indirect	\$207,388.00	Indirect Cost Rate 23.1% of Direct Costs at 48th
Total Budget at 48th Avenue	\$1,105,174.00	
Ramada Inn Enhanced Shelter (8/1/2020-1/31/2021)		
Shelter Management	\$7,800.00	Manager & Denver Metro Social Services Director will work a portion of their time on this program and will be reimbursed at cost. Bonuses, severances or payouts of leave when an employee separates from their job will not be reimbursed.
Shelter Operations Staff	\$366,465.00	Multiple direct staff positions will be reimbursed at cost. Bonuses, severances or payouts of leave when an employee separates from their job will not be reimbursed.
Fringe	\$104,794.00	Fringe benefits and payroll taxes will be reimbursed at cost. Fringe includes employer portion of the following items: payroll taxes (Social Security, Medicare, Federal unemployment, and state unemployment), insurance (medical, dental, vision, disability, and workers comp) and pension or retirement plans.



Program Supplies	\$82,200.00	Program-related materials including personal protective equipment, toiletries/hygiene items, cleaning supplies, sterilization/cleaning products, program related training. All items are billed based on actual costs.
Direct Costs Subtotal	\$561,259.00	
Indirect	\$143,121.00	Indirect Cost Rate 25.5% of Direct Costs at Hotel Sites
TOTAL	\$704,380.00	
Activated Respite and Protective Action (4/11/2020-6/30/2021)		
Shelter Management	\$97,762.00	Manager & Denver Metro Social Services Director will work a portion of their time on this program and will be reimbursed at cost. Bonuses, severances or payouts of leave when an employee separates from their job will not be reimbursed.
Shelter Operations Staff	\$4,732,866.00	Multiple direct staff positions will be reimbursed at cost, to serve at least 6 AR/PA sites. Bonuses, severances or payouts of leave when an employee separates from their job will not be reimbursed.
Fringe	\$1,625,504.00	Fringe benefits and payroll taxes will be reimbursed at cost. Fringe includes employer portion of the following items: payroll taxes (Social Security, Medicare, Federal unemployment, and state unemployment), insurance (medical, dental, vision, disability, and workers comp) and pension or retirement plans.
Meals	\$4,940,677.00	Breakfast, Lunch, and Dinner at \$17.25 per person per day for guests at at least 7 non-congregate sites
Program Supplies	\$178,200.00	Program-related materials including personal protective equipment, toiletries/hygiene items, cleaning supplies, sterilization/cleaning products, program related training. All items are billed based on actual costs.
Subtotal	\$11,575,009.00	



Indirect (25.5%)	\$2,919,449.00	Indirect Cost Rate 25.5% of Direct Costs at Hotel Sites (TSA's former indirect cost rate of 20.325% was used to determine indirect in base contract)
TOTAL	\$14,494,458.00	
Coliseum Congregate Shelter (12/14/2020-6/30/2021)		
Staffing	\$322,283.00	Multiple direct staff positions, including management and executive positions, will be reimbursed at cost. Bonuses, severances or payouts of leave when an employee separates from their job will not be reimbursed.
Fringe	\$191,667.00	Fringe benefits and payroll taxes will be reimbursed at cost. Fringe includes employer portion of the following items: payroll taxes (Social Security, Medicare, Federal unemployment, and state unemployment), insurance (medical, dental, vision, disability, and workers comp) and pension or retirement plans.
Supplies	\$110,000.00	Program-related materials including computers, intake area, various start up supplies, staff uniform, towels, blankets, PPE, snacks, Waxie products, bags, office supplies. All items are billed based on actual costs.
Training	\$1,900.00	Relias Training Fees & CPR/First Aid Training for Shelter Staff
Indirect	\$159,591.00	Indirect Cost Rate 25.5% of Direct Costs at Hotel Sites
TOTAL	\$785,441.00	
All Programs (4/11/2020-6/30/2021)		
Contingency, for direct costs and expenses	\$900,000.00	Contingency for staffing, food, services necessary to maintain shelter and AR/PA sites, and program supplies for sites with approval from Executive Director, or their designee. Multiple direct staff positions will be reimbursed at cost. Bonuses, severances or payouts of leave when an employee separates from their job will not be reimbursed.
TOTAL	\$900,000.00	
CONTRACT TOTAL		
TOTAL	\$18,061,159.00	



**The Salvation Army
Exhibit A-1, Attachment 1
GENRL-202057218-01**

Activated Respite at La Quinta Inn (1/1/2021-6/30/2021)

1. This funding will assist guests through the provision of milieu, logistical, and operational services at the La Quinta Inn (3500 Park Avenue Denver, CO 80216)
2. The Parties' respective performances under this attachment shall commence on the January 1, 2021, and shall expire on June 30, 2021, unless sooner terminated or further extended in accordance with the terms of this Agreement.
3. All services and deliverables within this attachment shall be performed in accordance with all applicable terms and conditions and as herein stipulated and agreed. The total compensation attributed to this attachment constitutes full and complete consideration, payment, and satisfaction to the Contractor for the services and deliverables within this attachment, and the Contractor hereby agrees to make no further claims, demands, or requests of any kind whatsoever for further monies, extensions of time, or other consideration. The obligations and requirements of an exhibit and its attachments shall be deemed to be obligations and requirements of this Agreement. All terminology used in this attachment shall be interpreted in accordance with the Agreement unless specifically defined differently in this attachment.
4. Service delivery will include:
 - 4.1. Monitoring and oversight all operations at the hotels; provide problem solving, trouble shooting, program organization and leadership; be the go-to organization on site for internal and external partners.
 - 4.2. Reinforce expectations, provide conflict resolution and accountability for guests using a trauma-informed approach.
 - 4.3. Daily wellness checks and response per protocol to any reported or observed emergency needs.
 - 4.4. Ensure onsite coordination and delivery of meals/snacks to individuals in the recovery center according to schedule.
5. Coordinate and communicate with The Salvation Army, City and County of Denver, Denver Public Health and Environment, Colorado Coalition for the Homeless, and other partners to ensure smooth operations.
6. Initiate and respond to ongoing communication with City of Denver point of contact, hotel staff and Colorado Coalition for the Homeless and related agencies to coordinate services, program entry and exits, and serve as a liaison to referral services not offered by on-site partners.
7. The contractor shall provide Homeless Management Information System (HMIS) program intake and enrollment services for all guests. The contractor will record all meals provided in HMIS. The contractor will keep a log detailing the following for guests who are unwilling to use HMIS.
8. Full name of the guest receiving an Activated Respite or Protective Action Unit
9. Date that that the unit was provided
10. Record of all meals provided to guest



11. Three meals a day are provided by the Contractor and must meet all Public Health requirements for food safety

12. La Quinta Inn Budget

Activated Respite at La Quinta		
Shelter Operations Staff	\$601,986.00	Multiple direct staff positions will be reimbursed at cost, to serve at least 6 AR/PA sites. Bonuses, severances or payouts of leave when an employee separates from their job will not be reimbursed.
Fringe	\$168,556.00	Fringe benefits and payroll taxes will be reimbursed at cost. Fringe includes employer portion of the following items: payroll taxes (Social Security, Medicare, Federal unemployment, and state unemployment), insurance (medical, dental, vision, disability, and workers comp) and pension or retirement plans.
Meals	\$334,081.00	Three meals a day for each shelter guest
TOTAL	\$1,104,623.00	



**The Salvation Army
Exhibit A-1, Attachment 2
GENRL-202057218-01**

Protective Action at Aloft Inn (1/1/2021-6/30/2021)

1. This funding will assist guests through the provision of milieu, logistical, and operational services at Aloft (800 15th St Denver, CO 80202)
2. The Parties' respective performances under this attachment shall commence on January 1, 2021 and shall expire on June 30, 2021, unless sooner terminated or further extended in accordance with the terms of this Agreement.
3. All services and deliverables within this attachment shall be performed in accordance with all applicable terms and conditions and as herein stipulated and agreed. The total compensation attributed to this attachment constitutes full and complete consideration, payment, and satisfaction to the Contractor for the services and deliverables within this attachment, and the Contractor hereby agrees to make no further claims, demands, or requests of any kind whatsoever for further monies, extensions of time, or other consideration. The obligations and requirements of an exhibit and its attachments shall be deemed to be obligations and requirements of this Agreement. All terminology used in this attachment shall be interpreted in accordance with the Agreement unless specifically defined differently in this attachment.
4. Service delivery will include:
 - 4.1. Monitoring and oversight all operations at the hotels; provide problem solving, trouble shooting, program organization and leadership; be the go-to organization on site for internal and external partners.
 - 4.2. Reinforce expectations, provide conflict resolution and accountability for guests using a trauma-informed approach.
 - 4.3. Daily wellness checks and response per protocol to any reported or observed emergency needs.
 - 4.4. Ensure onsite coordination and delivery of meals/snacks to individuals in the recovery center according to schedule.
5. Coordinate and communicate with The Salvation Army, City and County of Denver, Denver Public Health and Environment, Colorado Coalition for the Homeless, and other partners to ensure smooth operations.
6. Initiate and respond to ongoing communication with City of Denver point of contact, hotel staff and Colorado Coalition for the Homeless and related agencies to coordinate services, program entry and exits, and serve as a liaison to referral services not offered by on-site partners.
7. The contractor shall provide Homeless Management Information System (HMIS) program intake and enrollment services for all guests. The contractor will record all meals provided in HMIS. The contractor will keep a log detailing the following for guests who are unwilling to use HMIS.
8. Full name of the guest receiving an Activated Respite or Protective Action Unit
9. Date that that the unit was provided
10. Record of all meals provided to guest



11. Three meals a day are provided by the Contractor and must meet all Public Health requirements for food safety

12. Budget for Aloft

Protective Action at Aloft		
Shelter Operations Staff	\$549,696.00	Multiple direct staff positions will be reimbursed at cost, to serve at least 6 AR/PA sites. Bonuses, severances or payouts of leave when an employee separates from their job will not be reimbursed.
Fringe	\$153,915.00	Fringe benefits and payroll taxes will be reimbursed at cost. Fringe includes employer portion of the following items: payroll taxes (Social Security, Medicare, Federal unemployment, and state unemployment), insurance (medical, dental, vision, disability, and workers comp) and pension or retirement plans.
Meals	\$437,115.00	Three meals a day for each shelter guest
TOTAL	\$1,140,726.00	



**The Salvation Army
Exhibit A-1, Attachment 3
GENRL-202057218-01**

Protective Action at Comfort Inn (1/1/2021-6/30/2021)

1. This funding will assist guests through the provision of milieu, logistical, and operational services at Comfort Inn (4685 Quebec St Denver, CO 80216)
2. The Parties' respective performances under this attachment shall commence on January 1, 2021 and shall expire on June 30, 2021, unless sooner terminated or further extended in accordance with the terms of this Agreement.
3. All services and deliverables within this attachment shall be performed in accordance with all applicable terms and conditions and as herein stipulated and agreed. The total compensation attributed to this attachment constitutes full and complete consideration, payment, and satisfaction to the Contractor for the services and deliverables within this attachment, and the Contractor hereby agrees to make no further claims, demands, or requests of any kind whatsoever for further monies, extensions of time, or other consideration. The obligations and requirements of an exhibit and its attachments shall be deemed to be obligations and requirements of this Agreement. All terminology used in this attachment shall be interpreted in accordance with the Agreement unless specifically defined differently in this attachment.
4. Service delivery will include:
 - 4.1. Monitoring and oversight all operations at the hotels; provide problem solving, trouble shooting, program organization and leadership; be the go-to organization on site for internal and external partners.
 - 4.2. Reinforce expectations, provide conflict resolution and accountability for guests using a trauma-informed approach.
 - 4.3. Daily wellness checks and response per protocol to any reported or observed emergency needs.
 - 4.4. Ensure onsite coordination and delivery of meals/snacks to individuals in the recovery center according to schedule.
5. Coordinate and communicate with The Salvation Army, City and County of Denver, Denver Public Health and Environment, Colorado Coalition for the Homeless, and other partners to ensure smooth operations.
6. Initiate and respond to ongoing communication with City of Denver point of contact, hotel staff and Colorado Coalition for the Homeless and related agencies to coordinate services, program entry and exits, and serve as a liaison to referral services not offered by on-site partners.
7. The contractor shall provide Homeless Management Information System (HMIS) program intake and enrollment services for all guests. The contractor will record all meals provided in HMIS. The contractor will keep a log detailing the following for guests who are unwilling to use HMIS.
8. Full name of the guest receiving an Activated Respite or Protective Action Unit
9. Date that that the unit was provided
10. Record of all meals provided to guest



11. Three meals a day are provided by the Contractor and must meet all Public Health requirements for food safety

12. Budget for Comfort Inn

Protective Action at Comfort Inn		
Shelter Operations Staff	\$549,696.00	Multiple direct staff positions will be reimbursed at cost, to serve at least 6 AR/PA sites. Bonuses, severances or payouts of leave when an employee separates from their job will not be reimbursed.
Fringe	\$153,915.00	Fringe benefits and payroll taxes will be reimbursed at cost. Fringe includes employer portion of the following items: payroll taxes (Social Security, Medicare, Federal unemployment, and state unemployment), insurance (medical, dental, vision, disability, and workers comp) and pension or retirement plans.
Meals	\$430,871.00	Three meals a day for each shelter guest
TOTAL	\$1,134,482.00	



**The Salvation Army
Exhibit A-1, Attachment 4
GENRL-202057218-01**

Protective Action at Quality Inn (1/1/2021-6/30/2021)

1. This funding will assist guests through the provision of milieu, logistical, and operational services at Quality Inn (2601 Zuni St Denver, CO 80211)
2. The Parties' respective performances under this attachment shall commence on January 1, 2021 and shall expire on June 30, 2021, unless sooner terminated or further extended in accordance with the terms of this Agreement.
3. All services and deliverables within this attachment shall be performed in accordance with all applicable terms and conditions and as herein stipulated and agreed. The total compensation attributed to this attachment constitutes full and complete consideration, payment, and satisfaction to the Contractor for the services and deliverables within this attachment, and the Contractor hereby agrees to make no further claims, demands, or requests of any kind whatsoever for further monies, extensions of time, or other consideration. The obligations and requirements of an exhibit and its attachments shall be deemed to be obligations and requirements of this Agreement. All terminology used in this attachment shall be interpreted in accordance with the Agreement unless specifically defined differently in this attachment.
4. Service delivery will include:
 - 4.1. Monitoring and oversight all operations at the hotels; provide problem solving, trouble shooting, program organization and leadership; be the go-to organization on site for internal and external partners.
 - 4.2. Reinforce expectations, provide conflict resolution and accountability for guests using a trauma-informed approach.
 - 4.3. Daily wellness checks and response per protocol to any reported or observed emergency needs.
 - 4.4. Ensure onsite coordination and delivery of meals/snacks to individuals in the recovery center according to schedule.
5. Coordinate and communicate with The Salvation Army, City and County of Denver, Denver Public Health and Environment, Colorado Coalition for the Homeless, and other partners to ensure smooth operations.
6. Initiate and respond to ongoing communication with City of Denver point of contact, hotel staff and Colorado Coalition for the Homeless and related agencies to coordinate services, program entry and exits, and serve as a liaison to referral services not offered by on-site partners.
7. The contractor shall provide Homeless Management Information System (HMIS) program intake and enrollment services for all guests. The contractor will record all meals provided in HMIS. The contractor will keep a log detailing the following for guests who are unwilling to use HMIS.
8. Full name of the guest receiving an Activated Respite or Protective Action Unit
9. Date that that the unit was provided
10. Record of all meals provided to guest



11. Three meals a day are provided by the Contractor and must meet all Public Health requirements for food safety

12. Budget for Quality Inn

Protective Action at Quality Inn		
Shelter Operations Staff	\$549,696.00	Multiple direct staff positions will be reimbursed at cost, to serve at least 6 AR/PA sites. Bonuses, severances or payouts of leave when an employee separates from their job will not be reimbursed.
Fringe	\$153,915.00	Fringe benefits and payroll taxes will be reimbursed at cost. Fringe includes employer portion of the following items: payroll taxes (Social Security, Medicare, Federal unemployment, and state unemployment), insurance (medical, dental, vision, disability, and workers comp) and pension or retirement plans.
Meals	\$543,272.00	Three meals a day for each shelter guest
TOTAL	\$1,246,883.00	



**The Salvation Army
Exhibit A-1, Attachment 5
GENRL-202057218-01**

Protective Action at Hampton Inn (1/1/2021-6/30/2021)

1. This funding will assist guests through the provision of milieu, logistical, and operational services at Hampton Inn (1845 Sherman St Denver, CO 80203)
2. The Parties' respective performances under this attachment shall commence on January 1, 2021 and shall expire on June 30, 2021, unless sooner terminated or further extended in accordance with the terms of this Agreement.
3. All services and deliverables within this attachment shall be performed in accordance with all applicable terms and conditions and as herein stipulated and agreed. The total compensation attributed to this attachment constitutes full and complete consideration, payment, and satisfaction to the Contractor for the services and deliverables within this attachment, and the Contractor hereby agrees to make no further claims, demands, or requests of any kind whatsoever for further monies, extensions of time, or other consideration. The obligations and requirements of an exhibit and its attachments shall be deemed to be obligations and requirements of this Agreement. All terminology used in this attachment shall be interpreted in accordance with the Agreement unless specifically defined differently in this attachment.
4. Service delivery will include:
 - 4.1. Monitoring and oversight all operations at the hotels; provide problem solving, trouble shooting, program organization and leadership; be the go-to organization on site for internal and external partners.
 - 4.2. Reinforce expectations, provide conflict resolution and accountability for guests using a trauma-informed approach.
 - 4.3. Daily wellness checks and response per protocol to any reported or observed emergency needs.
 - 4.4. Ensure onsite coordination and delivery of meals/snacks to individuals in the recovery center according to schedule.
5. Coordinate and communicate with The Salvation Army, City and County of Denver, Denver Public Health and Environment, Colorado Coalition for the Homeless, and other partners to ensure smooth operations.
6. Initiate and respond to ongoing communication with City of Denver point of contact, hotel staff and Colorado Coalition for the Homeless and related agencies to coordinate services, program entry and exits, and serve as a liaison to referral services not offered by on-site partners.
7. The contractor shall provide Homeless Management Information System (HMIS) program intake and enrollment services for all guests. The contractor will record all meals provided in HMIS. The contractor will keep a log detailing the following for guests who are unwilling to use HMIS.
8. Full name of the guest receiving a Protective Action Unit
9. Date that that the unit was provided
10. Record of all meals provided to guest



11. Three meals a day are provided by the Contractor and must meet all Public Health requirements for food safety

12. Budget for Hampton Inn

Protective Action at Hampton Inn		
Shelter Operations Staff	\$549,696.00	Multiple direct staff positions will be reimbursed at cost, to serve at least 6 AR/PA sites. Bonuses, severances or payouts of leave when an employee separates from their job will not be reimbursed.
Fringe	\$153,915.00	Fringe benefits and payroll taxes will be reimbursed at cost. Fringe includes employer portion of the following items: payroll taxes (Social Security, Medicare, Federal unemployment, and state unemployment), insurance (medical, dental, vision, disability, and workers comp) and pension or retirement plans.
Meals	\$471,459.00	Three meals a day for each shelter guest
TOTAL	\$1,175,070.00	



**The Salvation Army
Exhibit A-1, Attachment 6
GENRL-202057218-01**

Protective Action at Western Motor Inn (1/1/2021-6/30/2021)

1. This funding will assist guests through the provision of milieu, logistical, and operational services at Western Motor Inn (4757 Vasquez Blvd Denver, CO 80216)
2. The Parties' respective performances under this attachment shall commence on January 1, 2021 and shall expire on June 30, 2021, unless sooner terminated or further extended in accordance with the terms of this Agreement.
3. All services and deliverables within this attachment shall be performed in accordance with all applicable terms and conditions and as herein stipulated and agreed. The total compensation attributed to this attachment constitutes full and complete consideration, payment, and satisfaction to the Contractor for the services and deliverables within this attachment, and the Contractor hereby agrees to make no further claims, demands, or requests of any kind whatsoever for further monies, extensions of time, or other consideration. The obligations and requirements of an exhibit and its attachments shall be deemed to be obligations and requirements of this Agreement. All terminology used in this attachment shall be interpreted in accordance with the Agreement unless specifically defined differently in this attachment.
4. Service delivery will include:
 - 4.1. Monitoring and oversight all operations at the hotels; provide problem solving, trouble shooting, program organization and leadership; be the go-to organization on site for internal and external partners.
 - 4.2. Reinforce expectations, provide conflict resolution and accountability for guests using a trauma-informed approach.
 - 4.3. Daily wellness checks and response per protocol to any reported or observed emergency needs.
 - 4.4. Ensure onsite coordination and delivery of meals/snacks to individuals in the recovery center according to schedule.
5. Coordinate and communicate with The Salvation Army, City and County of Denver, Denver Public Health and Environment, Colorado Coalition for the Homeless, and other partners to ensure smooth operations.
6. Initiate and respond to ongoing communication with City of Denver point of contact, hotel staff and Colorado Coalition for the Homeless and related agencies to coordinate services, program entry and exits, and serve as a liaison to referral services not offered by on-site partners.
7. The contractor shall provide Homeless Management Information System (HMIS) program intake and enrollment services for all guests. The contractor will record all meals provided in HMIS. The contractor will keep a log detailing the following for guests who are unwilling to use HMIS.
8. Full name of the guest receiving a Protective Action Unit
9. Date that that the unit was provided
10. Record of all meals provided to guest



11. Three meals a day are provided by the Contractor and must meet all Public Health requirements for food safety

12. Budget for Western Motor Inn

Protective Action at Western Motor Inn		
Shelter Operations Staff	\$549,696.00	Multiple direct staff positions will be reimbursed at cost, to serve at least 6 AR/PA sites. Bonuses, severances or payouts of leave when an employee separates from their job will not be reimbursed.
Fringe	\$153,915.00	Fringe benefits and payroll taxes will be reimbursed at cost. Fringe includes employer portion of the following items: payroll taxes (Social Security, Medicare, Federal unemployment, and state unemployment), insurance (medical, dental, vision, disability, and workers comp) and pension or retirement plans.
Meals	\$334,081.00	Three meals each day for each guest
TOTAL	\$1,047,692.00	



**The Salvation Army
Exhibit A-1, Attachment 7
GENRL-202057218-01**

Congregate Shelter for Men at Denver Coliseum (12/14/2021-6/30/2021)

1. This funding will assist guests through the provision of milieu, logistical, and operational services at the Denver Coliseum (4600 Humboldt Street Denver, CO 80216)
2. The Parties' respective performances under this attachment shall commence on January 1, 2021 and shall expire on June 30, 2021, unless sooner terminated or further extended in accordance with the terms of this Agreement.
3. All services and deliverables within this attachment shall be performed in accordance with all applicable terms and conditions and as herein stipulated and agreed. The total compensation attributed to this attachment constitutes full and complete consideration, payment, and satisfaction to the Contractor for the services and deliverables within this attachment, and the Contractor hereby agrees to make no further claims, demands, or requests of any kind whatsoever for further monies, extensions of time, or other consideration. The obligations and requirements of an exhibit and its attachments shall be deemed to be obligations and requirements of this Agreement. All terminology used in this attachment shall be interpreted in accordance with the Agreement unless specifically defined differently in this attachment.
4. Service delivery will include:
 - 4.1. Monitoring and oversight all operations at the Coliseum; provide problem solving, trouble shooting, program organization and leadership; be the go-to organization on site for internal and external partners.
 - 4.2. Reinforce expectations (including social distancing, mask wearing, and other guidelines provided by public health officials), provide conflict resolution and accountability for guests using a trauma-informed approach.
 - 4.3. Daily wellness checks and response per protocol to any reported or observed emergency needs.
 - 4.4. Ensure onsite coordination and delivery of meals/snacks to individuals in the recovery center according to schedule.
5. Coordinate and communicate with City and County of Denver, Denver Public Health and Environment, Bayaud Enterprises, and other partner agencies to ensure smooth operations
6. The contractor shall provide Homeless Management Information System (HMIS) program intake and enrollment services for all guests. The contractor will record all meals provided in HMIS. The contractor will keep a log detailing the following for guests who are unwilling to use HMIS.
 - 6.1. Full name of the guest receiving a bed/cot
 - 6.2. Date that that the bed/cot was provided
 - 6.3. Record of all meals provided to guest
7. Three meals a day are provided by the Contractor and must meet all Public Health requirements for food safety
8. Budget for Denver Coliseum



Coliseum Congregate Shelter		
Staffing	\$322,283.00	Multiple direct staff positions, including management and executive positions, will be reimbursed at cost. Bonuses, severances or payouts of leave when an employee separates from their job will not be reimbursed.
Fringe	\$191,667.00	Fringe benefits and payroll taxes will be reimbursed at cost. Fringe includes employer portion of the following items: payroll taxes (Social Security, Medicare, Federal unemployment, and state unemployment), insurance (medical, dental, vision, disability, and workers comp) and pension or retirement plans.
Supplies and Services	\$110,000.00	Program-related materials including computers, intake area, various start up supplies, staff uniform, towels, blankets, PPE, snacks, Waxie products, bags, office supplies, as well as pest control and bio-waste services. All items are billed based on actual costs.
Training	\$1,900.00	Relias Training Fees & CPR/First Aid Training for Shelter Staff
Indirect	\$159,591.00	Indirect Cost Rate 25.5% of Direct Costs at Hotel Sites
TOTAL	\$785,441.00	