

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: November 29, 2011

Please mark one:  Bill Request or  Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

If yes, please explain:

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Approving proposed Agreement number 201103484-00 between the City and County of Denver and Energy Outreach Colorado, to provide energy audits and energy upgrades to nonprofit facilities in Denver.

**3. Requesting Agency:** Office of Economic Development – Denver Office of Strategic Partnerships

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Dace West
- **Phone:** 720.913. 8852
- **Email:** [dace.west@denvergov.org](mailto:dace.west@denvergov.org)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Seneca Holmes
- **Phone:** 720.913.1533
- **Email:** [Seneca.holmes@denvergov.org](mailto:Seneca.holmes@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

This contract, supported with funds generate through the Xcel Energy Franchise Agreement, will provide at least 14 energy audits and 14 energy upgrades for nonprofit facilities within the City and County of Denver. Through this contract, Energy Outreach Colorado will develop behavioral plans for improving energy efficiency at the recipients' facilities and conduct educational workshops for recipient agencies' staff and patrons. This contract will allow energy savings activities to be reported to and tracked by the City.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** 201103484-00
- b. **Duration:** 01/01/2012 – 12/31/2012
- c. **Location:** Citywide
- d. **Affected Council District:** All
- e. **Benefits:** Energy audits, upgrades and education for Denver area nonprofits which lead to financial savings that will allow nonprofits to increase resources directed to serving Denver's low income residents.
- f. **Costs:** \$800,000.00

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain**

No, there is no controversy surrounding this ordinance.

---

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## EXECUTIVE SUMMARY

- Contract Recipient: Energy Outreach Colorado
- Proposed activity:  
Energy Outreach Colorado (EOC) will provide energy efficiency services for 14 nonprofit facilities located within the City and County of Denver. Nonprofit organization qualifying for these services will have a primary service population at or below 300% of the Federal Poverty Level. EOC will conduct energy audits, install major energy efficiency measures and weatherization upgrades, and provide education to nonprofit employees and clients on energy efficiency and conservation.
- Proposed contract amount: \$800,000.00
- Proposed Contract Term: 01/01/2012 – 12/31/2012
- Contract Control Number: 201103484-00 (new contract)
- This proposed contract has been awarded through an RFP Selection process:
  - 2012 Residential and Nonprofit Energy Efficiency Services, released on June 7, 2011.
  - Selection committee was the Mayoral Appointed Facilities and Energy Efficiency Advisory Board:
    - Sue Anderson, Volunteers for Outdoor Colorado;
    - Pam Kiely, Environment Colorado;
    - Roger Lewis, National Community Land Trust Network;
    - Monique Lovato, Xcel Energy;
    - Celia Vanderloop, Department of Environmental Health.
- Source of funds: Xcel Energy Franchise Agreement
- Matching dollar amounts/staffing requirements: The City is not required to provide matching amounts. As per the Xcel Franchise Policy for distribution of these funds, the City utilizes up to 10% annually to support staffing and management of all associated contracts and programs. Energy Outreach Colorado expects to leverage \$500,000 from other funding sources in the provision of these services.

---

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_