

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9:00am on Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 8/29/2023

Please mark one: Bill Request or X Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends existing contract with Family Promise of Greater Denver, Inc. (FPGD) through contract control number HOST-202369837-01 (HOST-202057232), to extend the term of services through December 31st, 2024, and provide additional funding (\$140,291.00), for a contract total of \$561,164.00. Funding provides direct support for Rapid Resolution programming and operational support of shelter sites.

3. Requesting Agency: Department of Housing Stability (HOST)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Israel Cruz	Name: Sabrina Allie and Christopher Lowell
Email: israel.cruz@denvergov.org	Email: sabrina.allie@denvergov.org and christopher.lowell@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Family Promise of Greater Denver, Inc. (FPGD) will provide shelter rapid resolution assistance to families with children under the age of (18) who are experiencing homelessness. Rapid Resolution assistance includes but is not limited to landlord and/or family mediation, reunification, relocation, transportation assistance, employment support, and childcare.

- a. **Contract Control Number:** HOST-202369837-01
b. **Duration:** 1/1/2021 to 12/31/2024
c. **Location:** Denver, CO
d. **Affected Council District:** All Districts
e. **Benefits:** Provides funding support for shelter operations and rapid resolution assistance.
f. **Costs:** \$561,164.00.

6. City Attorney assigned to this request (if applicable): Johna Varty

7. City Council District: Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet below****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Professional Services > \$500K

Vendor/Contractor Name: Family Promise of Greater Denver, Inc.

Contract control number: HOST-202369837-01 (HOST-202057232)

Location: 1600 N Downing St Ste 500, Denver, CO 80218

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Original Agreement HOST-202057232 1/1/2021-12/31/2023
1st Amendment HOST-202369837-01 1/1/2021-12/31/2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$420,873.00	\$140,291.00	\$561,164.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021-12/31/2023	12 months	12/31/2024

Scope of work:

SERVICES DESCRIPTION

A. Rapid Resolution Assistance

- FPGD will identify potential clients of Rapid Resolution services both within their existing locations and at other congregate or non-congregate shelter providers.
- FPGD will provide assistance for families experiencing literal or episodic homelessness typically within one (1) month of their present experience of homelessness.
- Assistance delivered will be oriented to navigating client families back to stable housing within two (2) weeks from program enrollment. Assistance may include but is not limited to: Landlord and/or family mediation, reunification, relocation, transportation assistance, employment support, minor medical expenses, childcare, limited rental assistance, and other direct client supports in service of this navigation.

B. Shelter Operations

- FPGD will coordinate low-barrier emergency shelter and shelter support for families with children under the age of eighteen (18) or who have a family member with a disabling condition for an expected 60-day to 90-day timeframe, with the opportunity for longer stays for households with an identified housing opportunity who are close to entering housing.
- FPGD will provide 24 hours a day, seven days a week support to an overnight shelter provider network to assist with any shelter emergencies, and to oversee the overall coordination, recruitment, and retention of volunteers.
- Overnight shelter will include private or semi-private bedrooms for each family served, three (3) meals per day, evening and overnight support by trained workers, and transportation to and from the day site using the FPGD vans.
- Referrals for this program will come through the centralized family shelter access point, in accordance with HOST guidelines.
- FPGD will not require substance use testing or conduct searches of eligible participant’s belongings prior to entry in the program.

C. Day Site

- FPGD will maintain and staff a “Day Site” open seven (7) days per week where case management, referrals, and support are offered.
- Facilities will include client-accessible space for computer and telephone access, play space for children, a break room, and outdoor space offering a safe place to rest and play during the day.

D. Case Management

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

- FPGD staff will employ a strength-based philosophy and strategies to help client families with practical housing, employment, savings goals, external referrals, resources, partnerships, practical skill building, and overall advocacy.
- FPGD will conduct formal evaluations of each family’s progress towards their self-identified goals around housing, employment, and improved financial stability after thirty (30) days.

E. Life Skills and Parenting Classes

- FPGD will conduct and/or coordinate “Life skills” classes at accessible locations.
- Topics may include financial matters, nutrition, tenant rights, child development, self-care, rental counseling, healthy communication, physical fitness, trauma, healthy communication, and various parenting topics.

F. Transportation Assistance

- FPGD will provide families with transportation assistance either through FPGD-owned vehicles or through bus tickets for purposes related to their goals around housing, employment, childcare, overall well-being, and public assistance benefits.

G. Contractor will determine a staff member to serve as a point of contact for crisis communications and will communicate any crisis or emergency situations to the designated HOST representative as soon as possible, but no longer than eight (8) hours. The HOST representative for this purpose is the Homelessness Resolution Program Officer and/or Program Administrator. If that changes, HOST will communicate any changes within 24 hours. Changes to that point of contact with FPGD will be communicated to HOST within 24 hours.

Was this contractor selected by competitive process? Yes

If not, why not?

This amendment extends the term of service and adds additional funding for the existing contract HOST-202369837-01 (HOST-202057232).

Has this contractor provided these services to the City before? Yes No

Source of funds: Homelessness Resolution Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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