

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 4/2/2018

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends Lease Agreement dated 5/5/2016 between City and United Church of Montbello as lessee for use as Food Bank at 4685 Peoria St.

3. Requesting Agency:

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Lisa Lumley	Name: Lisa Lumley
Email: lisa.lumley@denvergov.org	Email: lisa.lumley@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Since 2003, United Church of Montbello has leased 692 square feet for use as Food Bank at the Arie P. Taylor building, 4685 Peoria Street. This lease amendment extends lease through 2/15/2023 at \$1 per year. Church provided emergency food assistance for approximately 200 to 250 families per month in 2017.

6. City Attorney assigned to this request (if applicable):

Brad Beck

7. City Council District:

District 8, Councilman Herndon

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Lease of Real Property

Vendor/Contractor Name: *United Church of Montbello*

Contract control number: *FINAN-201520034-01*

Location: *4685 Peoria Street (Arie P. Taylor building)*

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** *_1st_*

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): *Existing term ended December 31, 2017. Amendment revives lease and extends term through February 15, 2023.*

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$3	\$5	\$8

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work: *692 square feet is leased to Church for use as Food Bank*

Was this contractor selected by competitive process? *No* **If not, why not?** *Existing tenant*

Has this contractor provided these services to the City before? Yes No

Source of funds: *N/A*

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? *None*

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