ORDINANCE/RESOLUTION REQUEST

Please email requests to Nancy Kuhn at
Nancy.kuhn@denvergov.org by **NOON on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 3-27-2014

Please mark one: x☐ **Bill Request** **or** ☐ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

   ☐ **Yes** x☐ **No**

   If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

   Master Purchase Order for Tack Oil from Cobitco Incorporated for paving materials limited to 1,500,000.00.
   Tack Oils are surface preparation materials depending on the Application. One, CSS1H is used as a surface prep for all regular paving operations. The other, CRS2 is a fast setting preparation used for patching by the Patch Trucks.

3. **Requesting Agency:** Public Works

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
   - **Name:** John Burton
   - **Phone:** 720 913 1753
   - **Email:** john.burton@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*
   - **Name:** Nancy Kuhn
   - **Phone:** 720 865 8726
   - **Email:** nancy.kuhn@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

   *****Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

   a. **Contract Control Number:** Master Purchase Order Number 0812A0214
   b. **Duration:** 3 years with the option of two one year renewals.
   c. **Location:** Asphalt Plant
   d. **Affected Council District:** All
   e. **Benefits:**

   f. **Costs:** 1,500.000.00 with no obligation to expend the entire amount in any one year

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

   No

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____ Date Entered: _____