

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 7/1/2020

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

## 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves second contract amendment to extend term of Master On-call Agreement (PARKS-201735111) with Root Tree Service, LLC to provide tree maintenance services on an on-call or as needed basis.

## 3. Requesting Agency: Parks and Recreation Department

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Douglas Schoch	Name: Jesus Orrantia
Email: Douglas.Schoch@Denvergov.org	Email: Jesus.Orrantia@denvergov.org

## 5. General description or background of proposed request. Attach executive summary if more space needed:

Approval of a four (4) month term extension to perform tree maintenance services on an on-call or as needed basis.

## 6. City Attorney assigned to this request (if applicable): Jason Moore

## 7. City Council District: City Wide

## 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

NA

## Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):  
Master On-Call Expenditure Agreement

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR20 0681

Date Entered: \_\_\_\_\_

**Vendor/Contractor Name:** Root Tree Service, LLC

**Contract control number:** PARKS-201735111

**Location:** 7740 S Dexter Court Centennial, CO 80122

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Existing Term: 6/1/2017 through 6/1/2020; Amended Term: 6/1/2017 through 9/30/2020

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
1,500,000	0	1,500,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/1/2017-6/1/2020	4 Months	9/30/2020

**Scope of work:**

The Second Amendment extends current term an additional four (4) months for tree maintenance throughout the City, including locations on private property. Emergency services are also included. Services include tree pruning, tree removal, stump removal, stump grinding, filling of stump holes, and/or debris removal on public and/or private property, including such work as necessary to resolve a violation of the Revised Municipal Code.

**Was this contractor selected by competitive process?** N/A **If not, why not?** Exception Letter to Memorandum 8b of Executive Order 8 submitted due immediate need for continuous tree maintenance services until new on-call tree maintenance agreements can be awarded and executed via the in-progress RFP.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:**

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?** N/A

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