

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: **October 30th, 2017**

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

A request for supplemental appropriation for \$4.65 million for the Liability and Claims Special Revenue Fund.

3. Requesting Agency: Budget and Management Office, Department of Finance

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Andrew Marzo/Stephanie Adams
- **Phone:** 720-913-5539/720-913-5512
- **Email:** Andrew.Marzo@Denvergov.org/Stephanie.Adams@Denvergov.org

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Andrew Marzo/Wendy Shea
- **Phone:** 720-913-5539/720-913-3112
- **Email:** Andrew.Marzo@Denvergov.org/Wendy.Shea@Denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

This request is for a supplemental appropriation totaling \$4.65 million for settlement costs associated with City Attorney's Liabilities and Claims Fund (11827-4510000).

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** N/A
- b. **Duration:** N/A
- c. **Location:** N/A
- d. **Affected Council District:** N/A
- e. **Benefits:** N/A
- f. **Costs:** \$4.65 million

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None that the Department of Finance is aware of.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: BR17 1243

Date Entered: _____