

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 10/28/2019

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
 Dedication/Vacation **Appropriation/Supplemental** **DRMC Change**
 Other: Transfers a grant program from one grant Fund to another

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Transfers financial and programmatic administration of the Emergency Food and Shelter Program Grant from the Federal Grants Fund in the Human Services Special Revenue Fund Series to the Federal Grants Fund in the Community Development Special Revenue Fund Series to allow for administration by the Department of Housing Stability.

3. Requesting Agency: Department of Finance – Budget and Management Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Kelly Greunke and Stephanie Adams	Name: Rachel Bardin and Stephanie Adams
Email: Kelly.Greunke@denvergov.org ; Stephanie.Adams@denvergov.org	Email: Rachel.Bardin@denvergov.org ; Stephanie.Adams@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

As a part of the creation of the Department of Housing Stability (HOST) in the 2020 Budget, funding that supports staffing and programs dedicated to individuals experiencing homelessness is moving from Denver Human Services (DHS) to HOST. As part of this move, the Emergency Food and Shelter Grant Program administered in Fund No. 13001 in the Human Services Special Revenue Fund Series under the expending authority of the Executive Director of Human Services is transferring to Fund No. 16001, another Federal Grants Fund, in the Community Development Special Revenue Fund Series. The Executive Director of HOST will be the expending authority of Fund No. 16001 and the cost center associated with the grant will be 0145100.

Transferring the Emergency Food and Shelter grant program from DHS to HOST administration may require financial transactions or other administrative actions to complete the transition in the City's financial system of record.

6. City Attorney assigned to this request (if applicable): N/A

N/A

7. City Council District: All

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: BR19 1202

Date Entered: _____