

BY AUTHORITY

ORDINANCE NO. _____
SERIES OF 2025

COUNCIL BILL NO. CB25-1709
COMMITTEE OF REFERENCE:
Finance and Business

A BILL

For an ordinance establishing a new fund in the General Government Special Revenue Fund Series for “Payment Processing.”

WHEREAS, the City assesses credit/debit card service fees where applicable through its point-of-sale and web payment platforms; and

WHEREAS, certain payments collect service fees which may be distributed in accordance with expenditure terms set out by the payment system agreements; and

WHEREAS, the City wishes to create a new Special Revenue Fund, the “Payment Processing Fund (11895) to receive and administer said revenue from credit/debit card processing service fees and related credit/debit card, payment system and payment acceptance expenses; and

WHEREAS, this request is a companion to the annual Long Bill and allows for an administrative action needed to implement the 2026 budget as adopted;

NOW, THEREFORE, BE IT ENACTED BY THE COUNCIL OF THE CITY AND COUNTY OF DENVER:

Section 1. A new Special Revenue Fund is hereby established in the General Government Fund Series, Accounting No. 11000, the “Payment Processing” Fund, Accounting No. 11895, for the purpose of accounting for the receipt and expenditure of revenue resulting from credit/debit card processing service fees and related credit/debit card, payment system and payment acceptance expenses in accordance with any expenditure terms set out by the payment system agreements.

Section 2. Monies received from the credit/debit card processing service fees paid to the City, for Accounting No. 11895, shall be deposited into the Treasury of the City and credited to the General Government Special Revenue Fund 11000, which is set forth and described in Section 20-18 of the Revised Municipal Code of the City and County of Denver.

Section 3. Expenditures are hereby authorized for the “Payment Processing” Special Revenue Fund, Accounting No. 11895, to be expended by the Chief Financial Officer. Authorized expenditures for Accounting No. 11895 include credit/debit card, payment system and payment acceptance

1 expenses in accordance with expenditure terms set out by the payment system agreements. This
2 is an appropriated and lapsing fund.

3 **Section 4.** The Chief Financial Officer of the City and County of Denver is hereby authorized
4 and directed to make such book and record entries and to do such other things as may be necessary
5 to accomplish the purposes of this Ordinance.

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8 COMMITTEE APPROVAL DATE: November 4, 2025, by Consent

9 MAYOR-COUNCIL DATE: November 11, 2025, by Consent

10 PASSED BY THE COUNCIL: _____

11 _____ - PRESIDENT

12 APPROVED: _____ - MAYOR _____

13 ATTEST: _____ - CLERK AND RECORDER,
14 EX-OFFICIO CLERK OF THE
15 CITY AND COUNTY OF DENVER

16 NOTICE PUBLISHED IN THE DENVER POST: _____ ; _____

17 PREPARED BY: Nikki McCabe, Budget and Management Office DATE: November 13, 2025

18 Pursuant to section 13-9, D.R.M.C., this proposed ordinance has been reviewed by the office of the
19 City Attorney. We find no irregularity as to form and have no legal objection to the proposed
20 ordinance. The proposed ordinance is not submitted to the City Council for approval pursuant to §
21 3.2.6 of the Charter.

22
23 Katie J. McLoughlin, Interim City Attorney

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25 BY: _____, Assistant City Attorney DATE: _____

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