ORDINANCE/RESOLUTION REQUEST

Please email requests to Angela Casias
at angela.casias@DenverGov.org by **12:00 pm on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: May 8, 2017

Please mark one: ☐ **Bill Request**   **or**   ☒ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

    ☐ **Yes**   ☒ **No**

    If yes, please explain:

2. **Title:** *(Include a concise, one sentence <u>description</u> – please include <u>name of company or contractor</u> and <u>contract control number</u> - that clearly indicates the type of request:* **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc***.)*

    This request is to dedicate a parcel of land as Public Right of Way as Public alley.
    Located near the intersection of W. Colfax and N. Utica St.

3. **Requesting Agency:** Public Works – Right-of-Way Services / Survey

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
    ▪ **Name:** Barbara Valdez
    ▪ **Phone:** 720-865-3153
    ▪ **Email:** Barbara.Valdez@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution <u>who will present the item at Mayor-Council and who will be available for first and second reading, if necessary</u>.)*
    ▪ **Name:** Angela Casias
    ▪ **Phone:** 720-913-8529
    ▪ **Email:** Angela.Casias@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

    Request for a Resolution for laying out, opening and establishing certain real property as part of the system of thoroughfares of the municipality; i.e. as a public alley. This parcel(s) of land is being dedicated to the City and County of Denver for Public Right-of-Way, as part of the project development project **(1545 Utica Rowhomes).**

**Please complete the following fields: *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

    a. **Contract Control Number:** N/A
    b. **Contract Term:**   N/A
    c. **Location:** 1545 N Utica St
    d. **Affected Council District:**   Rafael Espinoza Dist. 1
    e. **Benefits:** N/A
    f. **Contract Amount (indicate amended amount and new contract total):** N/A

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

    None.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____   Date Entered: _____