

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 10/15/13

Please mark one: - Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes - No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Name of contractor: Westover Controls Corp., Contract ID: BOOKS-201312115-00, Type of request: Contract Execution.

3. Requesting Agency: The Denver Public Library

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Ron Miller, Director of Finance
- **Phone:** 720-865-2020
- **Email:** RMiller@denverlibrary.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Ron Miller, Director of Finance
- **Phone:** 720-865-2020
- **Email:** RMiller@denverlibrary.org

6. General description of proposed ordinance including contract scope of work if applicable:

The Library uses the Andover Continuum Automation system for environmental controls as well as security controls including the card access system and Closed Circuit Television system at the Central Library. Westover is the exclusive provider for Andover in the Denver area.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** BOOKS-20131211500
- b. **Duration:** January 1, 2014 thru December 31, 2018
- c. **Location:** Denver, Colorado
- d. **Affected Council District:** City Wide
- e. **Benefits:** Continuity of service for critical Library systems.
- f. **Costs:** \$550,000

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____