

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 **a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 07-02-24

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves the contract with Sasaki to provide funding and professional services to update and amend the vision for the Downtown Area Plan.

3. Requesting Agency: City and County of Denver, Community Planning and Development

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Sung Han	Name:
Email: sungwon.han@denvergov.org	Email:

5. General description or background of proposed request. Attach executive summary if more space needed:

(who, what, why)

The proposed contract with Sasaki will provide the professional services needed to update and amend the vision for the Downtown Area Plan.

6. City Attorney assigned to this request (if applicable):

Nathan Lucero

7. City Council District:

District 10: Councilman Hinds

District 9: Councilman Watson

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > \$500K

Vendor/Contractor Name (including any dba's):
Sasaki

Contract control number (legacy and new):
CPLAN-202474778

Location:
Downtown

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
3 years from effective date

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,000,000.00	n/a	n/a

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3 years	n/a	n/a

Scope of work:

This plan will update, reimagine, and build upon the 2007 Downtown Area Plan. That plan has served Denver well in guiding Downtown during times of nearly unprecedented growth. But much like in many U.S. cities, the COVID-19 pandemic has had a long-lasting and widespread impact on Downtown Denver, including the loss of pedestrian activity and high office vacancies. The City of Denver and DDP have also developed several new downtown-focused plans over the last several years that must be considered and incorporated into a holistic vision for Downtown Denver. Special emphasis will be placed on prioritization and implementation strategies for short-and long-term plan recommendations. Please see the contract for a more detailed scope of work and budget.

Was this contractor selected by competitive process?
Yes

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds:

General fund and the Downtown Denver Partnership

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):
N/A

Who are the subcontractors to this contract?

OV Consulting, SB Friedman, Root Policy, Radian, Arland Economics, AEI, Historic Denver

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