

2019

## OPERATING PLAN AND BUDGET

### I. SUMMARY

The Federal Boulevard Business Improvement District (the “BID”) is a business improvement district organized pursuant to the Business Improvement District Act, Section 31-25-1201 *et seq.*, Colorado Revised Statutes. The main purpose of the BID is to improve the economic vitality and overall commercial appeal of Federal Boulevard and area bounded by West 22<sup>nd</sup> to West 27<sup>th</sup> Avenues, and east along Eliot Street between West 24<sup>th</sup> and West 26<sup>th</sup> Avenues.

Activities of the BID are financed through an ad valorem property tax mill levy applied against the assessed value of taxable commercial property located within the boundaries of the BID. The BID provides programming and benefits to business and commercial properties located within the boundaries that include economic development, physical improvements and advocacy.

This 2019 Operating Plan and Budget is being filed in accordance with Section 31-25-1211, C.R.S.

**Name:** Federal Boulevard Business Improvement District

**Boundaries:** The BID boundaries are as set forth in the map Exhibit A to the Organizing Ordinance.

#### **BID Programs:**

**Economic Development**

Economic development was rated highly as a program priority among BID stakeholders. Economic development initiatives can include business support, business attraction, investor and consumer marketing, special events, ratepayer communications and promotions.

**Physical Improvements & District Identity**

Physical improvements that enhance a sense of identity for the district also rated highly among stakeholders in the survey and could include a variety of improvements, including banners, planters, gateways, signage, public art and maintenance.

**Advocacy on Behalf of Corridor Property and Businesses**

Advocacy efforts to promote the BID and its businesses and services can include planning efforts, leveraging a variety of public investment opportunities, and advocacy for policies that positively affect the District.

It is anticipated BID programs will be implemented in collaboration with the Federal Boulevard Partnership.

**Budget:**

The estimated 2019 budget is anticipated to be approximately \$69,099. The budget is expected to be funded primarily through the an ad valorem property tax mill levy of up to ten (10) mills applied against the assessed value of the taxable commercial property within the BID.

**Methodology:**

In order to allocate the costs of the services and improvements to be furnished by the BID in a way that most closely reflects its benefits, the BID will collect an ad valorem property tax levied on taxable commercial property. The BID mill levy collections started in 2014.

**Governance:**

The BID is governed by a board of five members. Upon organization in 2012, voting members of the board were made up of primarily rate payers. To the extent possible, board representation shall represent geographic diversity within the BID boundaries.

The current Board of Directors is:

Marshall Vanderburg  
2043 Grove St.  
Denver, CO 80211

Nikki Mohaupt  
2544 Federal Boulevard  
Denver, Colorado 80211

Luis Gilbert Vasquez  
3425 West Scott Place  
Denver, Colorado 80211

David L. Berton, AIA  
2899 N. Speer Blvd., #102  
Denver, Colorado 80211

Andrew Fournier  
6900 S. Yosemite  
Centennial, CO 80112

**City Services:**

BID services are in addition to any City services that are currently provided. BID services do not replace any existing City services. If appropriate and necessary, the BID and the City will enter into a *Base Level of Services Agreement* which

outlines the frequency and type of current City services being provided within the BID.

**Financial**

**Approval:** In order to authorize the BID to collect and spend revenue generated by an ad valorem property tax mill levy of up to ten (10) mills in 2014 and future years, a majority of participating voters within the BID approved said taxing authority in an election held on November 6, 2012.

**BID PROGRAMS**

The following narrative provides recommendations for BID programs for 2019. The Board of Directors may amend program activities within the general categories authorized by state law and in the approved annual operating plan and budget.

*Physical Improvements* to enhance the overall physical realm include the following recommendations:

- Planning and implementation strategy for wayfinding, gateways and directional signage throughout the proposed district.
- Initiating special projects such as public art displays and community activities.
- Planning and implementation strategies for landscaping, street furniture and other amenities.
- Providing maintenance.

*Economic Development, District Identity, Advocacy & Communications* recommendations include:

- Active involvement in the implementation of BID programming and events.
- Leveraging BID programs, budget and initiatives.
- Coordinated efforts to ensure the successful redevelopment of key sites.
- Researching issues and developing policies that will positively influence the proposed District in the near and mid-term.
- Seeking grants and other funding to leverage BID assessments for projects and improvements.
- Building upon relationships with the City, Colorado Department of Transportation and other agencies that have a vested interest in the area.
- Developing and implementing a district identity and marketing plan.
- Maintaining active communication among BID ratepayers so it is clear what activities the BID is pursuing and providing opportunities for feedback from BID ratepayers.

**II. BID BUDGET**

The estimated 2019 budget is \$69,099. The majority of BID revenue in 2019 will be raised through an ad valorem property tax mill levy. It is anticipated that the annual budget will increase as property values within the BID rise, or as new development or redevelopment occurs within the boundaries of the BID. A cap will be imposed so that BID property tax revenue will not be able to increase at a level greater than 5% from year-to-year.

**Fees, Charges and Other Revenues:** Although the 2019 budget does not contemplate imposing special rates, fees or charges for services furnished or performed, the BID shall be authorized to impose and collect reasonable rates, fees and charges for specific services as determined by the BID Board of Directors. At this time, the BID does not anticipate the need for imposing any special rates, fees, and charges. Any special assessments will be assessed and collected only following the notice and public hearing requirements set forth in Section 31-25-1219, C.R.S. The BID will be authorized to collect and spend revenues from other sources, including but not limited to revenues associated with grants, gifts, receipts from contracts and enterprises, specific ownership taxes, and interest earnings.

**Assessment Methodology:** Under Colorado law, business improvement districts can generate revenues through several methods, including charges for services rendered by the district, fees, taxes, special assessments, or a combination of any of these. In order to allocate the costs of the services to be furnished by the BID in a way that most closely reflects the benefits conferred upon the businesses and commercial properties in the BID, the BID is authorized to determine, impose and collect a mill levy based upon the assessed value of commercial property located in the BID.

Raising BID annual operating revenue through an ad valorem property tax mill levy is intended to equitably address the intended benefits provided by the BID by improving the overall value of commercial property in the BID through enhanced identity and image, economic development initiatives and advocacy.

**FEDERAL BOULEVARD  
BUSINESS IMPROVEMENT DISTRICT**

**2019 Proposed Budget**

	<b>ACTUAL 2017</b>	<b>ADOPTED 2018</b>	<b>ESTIMATED 2018</b>	<b>PROPOSED 2019</b>
<b>REVENUES</b>				
GRANTS/GIFTS		-		
PROPERTY TAXES	53,533.48	67,491.00	(received as of 8/18) 48110	69,099.00
OTHER (event sponsorship & sales)	250.00	1,000.00		1,000.00
<b>TOTAL REVENUES</b>	<b>53,783.48</b>	<b>68,491.00</b>	<b>48,110.00</b>	<b>70,099.00</b>
<b>EXPENDITURES</b>				
OFFICE EXPENSES	825.30	1,637.00	400.00	3,245.00
COMMUNICATION	9,231.68	17,877.00	15,000.00	17,877.00
INSURANCE	2,095.89	2,000.00	2,000.00	2,000.00
FACILITIES	-	-	-	-
EXECUTIVE DIRECTOR	26,000.00	24,000.00	24,000.00	24,000.00
ACCOUNTANT	-	-	-	-
LEGAL FEES	1,549.50	2,000.00	1,700.00	2,000.00
UTILITIES	605.53	800.00	500.00	800.00
SDA DUES	144.00	300.00	300.00	300.00
BUILDING MAINTENANCE/IMPROVEMENTS	9,977.50	19,877.00	1,500.00	19,877.00
TABOR				
<b>TOTAL EXPENSES</b>	<b>50,429.40</b>	<b>68,491.00</b>	<b>45,400.00</b>	<b>70,099.00</b>
FINAL ASSESSED VALUE	5,250,100.00	6,749,080.00	6,749,080.00	6,909,890.00
ESTIMATED MILL LEVY	10 MILLS	10 MILLS	10 MILLS	10 MILLS
PROPERTY TAX REVENUE				