



Denver Auditor's Office
Ordinance Submittal
October 2018
FINGOV Committee November 6, 2018

By: Timothy M. O'Brien, Auditor and Chairman of Denver Audit Committee

Purpose: The proposed changes to the Code clarify logical responsibility for six areas currently directly assigned to the Audit Committee on an annual basis. Over time, duties were assigned to the Audit Committee by individual ordinance that are not congruent with the Audit Committee's oversight role per Charter*. These changes align the intent of the original ordinance with practice performed by the appropriate parties.

The disposition of the six duties are as follows:

Chapter 18 - EMPLOYEE AND OFFICER PAY AND BENEFITS

ARTICLE X. - EMPLOYEES' VOLUNTARY SALARY REDIRECTION PLANS

DIVISION 1. - FLEX-CASH ACCOUNTS

1. **Sec. 18-347** change clarifies the rules for plan administration by the manager of finance and provides for audits as the auditor deems necessary.

DIVISION 2. - TRANSIT BENEFITS

2. **Sec. 18-353** change clarifies the rules for plan administration by the manager of finance, provides for audits as the auditor deems necessary, and assigns annual reporting responsibility to the office of human resources.

DIVISION 3. - PARKING BENEFITS

3. **Sec. 18-363** change clarifies the rules for plan administration by the manager of finance and provides for audits as the auditor deems necessary.

Chapter 20 – FINANCE

ARTICLE II. - FISCAL CODE

4. **Sec. 20-23** change clarifies the rules and requirements for plan administration by the manager of finance, provides for audits as the auditor deems necessary, and removes reference to funds no longer in use.

Chapter 24 – HEALTH AND SANITATION

ARTICLE II. - MANAGER OF PUBLIC HEALTH AND ENVIRONMENT

5. **Sec. 24-21** change clarifies the rules and requirements for the administration of funds and payments by the manager of public health and environment and provides for audits as the auditor deems necessary.

Chapter 53 - TAXATION AND MISCELLANEOUS REVENUE

ARTICLE I. – IN GENERAL

6. **Sec. 53-1** change adds a reference to the state audit pertaining to the assessment of real estate and provides for additional audits as the auditor deems necessary.

* **Charter Duty of Audit Committee:** Denver City Charter Section 5.2.2 requires the Audit Committee to:

- Annually commission an independent external audit of the City and County of Denver, supervise the work, receive reports, and communicate the findings and recommendations of the external audit.
- Receive results of internal audits conducted by the Auditor and communicate the findings and recommendations.
- Create procedures to receive complaints related to accounting, internal accounting controls, or auditing matters.

