

Vacation Submittal Checklist

Any submittal not meeting all minimum checklist criteria herein shall be rejected as incomplete.

Street and Alley Vacation submittal documents will include the following:

- Application (Page 3-4 of this document) - Must be signed by owner, or a vested party
- A Legal Description and Exhibits of the proposed vacation, prepared by a Professional Land Surveyor, licensed in the State of Colorado:
 - PDF format (**must be PLS signed and stamped**) **and**
 - Word format (Does not need to be PLS signed and stamped)
- Site Plan - accurately engineered drawings to include:
 - Numerical and Bar Scale (Scale not to exceed 1:40)
 - North arrow
 - Legend
 - Vicinity map, if necessary
 - Plan set date and revision number (if applicable)
 - Call out the location of area to be vacated and hatch the area
 - Call out the location of any existent easements, and if a new easement will be held/conveyed (if applicable)
 - Property lines
 - Right-of-Way width
 - Edge of Pavement and/or Curb and Gutter
 - Sidewalks
 - Trees and landscaping in the ROW
 - Nearby driveways and alleys
 - Street names
 - Aerial imagery is allowed, but does not replace the required Engineered drawings**

FEES:

Must be paid immediately after project is logged in and a project number is provided by your Coordinator along with the project invoice.

Initial Processing Fee = \$1,000.00 (Non-Refundable)

Legal Description Review Fee = \$300.00 (Non-Refundable)

Ordinance Fee = \$300.00 (Non-Refundable)

I hereby attest that all above information has been incorporated into our plan submittal.

Owner/Vested Party/Applicant Signature

3/4/2021

Date



DENVER
THE MILE HIGH CITY

APPLICATION STREET and ALLEY VACATION

Please complete this application to apply for a Vacation Request. Vacations can only be applied for, when the area in question is within the Public Right-of-Way within the City and County of Denver. Please reference [Street and Alley Vacation Entrance Requirements](#) for more detail on the vacation process. Please enter information and fully answer any of the following sections. Submit the complete application electronically to: DOTI.ER@denvergov.org.

DATE: 3/4/2021

PROJECT NAME: ROW Vacation Application at 2845 Umatilla Street

IS THIS PROJECT ASSOCIATED WITH A SITE DEVELOPMENT REVIEW? Yes No

If you checked 'Yes' above, provide Project Master, Site Plan and/or Concept Development Project Numbers:

_____ , _____ , _____

ADDRESS (approx.) OF VACATION: 2845 Umatilla St, Denver, CO 80211

APPLICANT:

Name: Andrew Lay
 Company (if applicable): _____ Title: _____
 Address: 2845 Umatilla Street, Denver, Colorado 80211
 Telephone number: 303.929.1016 Email address: Andrew.lay9@gmail.com

PROPERTY OWNER (where the vacation is located): Check if the same as Applicant

Company: _____
 Owner Contact: _____
 Address: _____
 Telephone Number: _____ Email address: _____

EXPLANATION of REQUEST

Explanation of why the Requestor wants the right-of-way (ROW) vacated:

The ROW runs parallel to my house and is not maintained by the Public Works Department of the City and County of Denver. The ROW is not a thoroughfare, nor is it paved. The space is unattractive and consists of dirt and weeds. The space needs to be better utilized while also helping my house and neighborhoods curb appeal.



APPLICATION
Street and Alley Vacation

Explanation of the current use of the ROW to be vacated:

The ROW is not a thoroughfare for vehicles. It is and can only be utilized by the occasional neighborhood vagrant on foot.

EXISTING UTILITIES:

If there are utilities, explain whether or not such utilities will be relocated or remain in the vacated ROW.

(Utilities in the proposed vacation area will need to be relocated at the owner's expense. If relocation is not feasible, a standard hard surface easement may be required. The City will reserve this easement for all remaining easements within the vacated area, in the Vacation Ordinance. The Requestor shall acknowledge the need and acceptance of such utility easements.)

After checking with an Underground Utility Investigator for the City and County of Denver, my sewer line runs under the ROW and is believed to be the only utility underneath the ROW area that I am applying to have vacated. All utilities would remain as-is and would not need to be moved or relocated with the vacation.

I/WE HEREBY CERTIFY THAT I/WE ARE THE OWNER(S) OF THE REAL PROPERTY WHICH IS THE SUBJECT OF THIS APPLICATION AND THAT THE FOREGOING INFORMATION ON THIS APPLICATION IS TRUE AND COMPLETE.

(Owner/Vested Party Signature)

3/4/2021
DATE

2845 Umatilla Street

06/18/2021

Master ID: 2021-PROJMSTR-0000138 **Project Type:** ROW Vacation
Review ID: 2021-VACA-0000002 **Review Phase:**
Location: **Review End Date:** 03/31/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewing Agency: Asset Management Review Review Status: Approved w/Conditions

Reviewers Name: DavidJ Edwards
Reviewers Email: DavidJ.Edwards@denvergov.org

Status Date: 04/01/2021
Status: Approved w/Conditions
Comments: PWPRS Project Number: 2021-VACA-0000002 - 2845 Umatilla Street
Reviewing Agency/Company: Asset Management DOF
Reviewers Name: David J Edwards
Reviewers Phone: 720-913-0889
Reviewers Email: davidj.edwards@denvergov.org
Approval Status: Approved with conditions

Comments:

We should require an easement over the sewer line running down the middle of the ROW to be vacated? I attached the aerial to illustrate the location.

Attachment: Aerial 2845 Umatillas Street - ROW Vacation Letter.pdf

Status Date: 03/19/2021
Status: Approved w/Conditions
Comments: Require easement over existing sewer line in ROW to be vacated

Reviewing Agency: Building Department Review Review Status: Approved

Reviewers Name: Keith Peetz
Reviewers Email: Keith.Peetz@denvergov.org

Status Date: 06/03/2021
Status: Approved
Comments:

Status Date: 03/15/2021
Status: Approved
Comments:

Reviewing Agency: CenturyLink Referral Review Status: Approved

Status Date: 04/01/2021
Status: Approved
Comments: PWPRS Project Number: 2021-VACA-0000002 - 2845 Umatilla Street
Reviewing Agency/Company: CenturyLink
Reviewers Name: TJ Eich
Reviewers Phone: 9282432647

Comment Report

2845 Umatilla Street

06/18/2021

Master ID: 2021-PROJMSTR-0000138 **Project Type:** ROW Vacation
Review ID: 2021-VACA-0000002 **Review Phase:**
Location: **Review End Date:** 03/31/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewers Email: tamara.eich@centurylink.com
Approval Status: Approved

Comments:

Attachment: P835790 - No Objections - 2845 Umatilla St, Denver, CO.pdf

Status Date: 04/01/2021
Status: Denied
Comments: PWPRS Project Number: 2021-VACA-0000002 - 2845 Umatilla Street
Reviewing Agency/Company: Lumen
Reviewers Name: Glady Zeilstra
Reviewers Phone: 480-560-0404
Reviewers Email: glady.zeilstra@lumen.com
Approval Status: Denied

Comments:
Please contact Glady Zeilstra regarding this request. The project number associated to this request is P835790.

Reviewing Agency: CDOT Referral Review Status: Approved - No Response

Status Date: 04/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: City Councilperson and Aides Referral Review Status: Approved - No Response

Status Date: 04/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: City Forester Review Review Status: Approved

Reviewers Name: Nick Evers
Reviewers Email: Nick.Evers@denvergov.org

Status Date: 04/01/2021
Status: Approved
Comments: PWPRS Project Number: 2021-VACA-0000002 - 2845 Umatilla Street
Reviewing Agency/Company: Denver Parks and Rec - Forestry
Reviewers Name: Nick Evers
Reviewers Phone: 7209131524
Reviewers Email: nick.evers@denvergov.org
Approval Status: Approved

Comments:
Approved. Applicant confirmed tree lawn is not apart of the vacation request

Status Date: 03/31/2021
Status: Denied

Comment Report

2845 Umatilla Street

06/18/2021

Master ID: 2021-PROJMSTR-0000138 **Project Type:** ROW Vacation
Review ID: 2021-VACA-0000002 **Review Phase:**
Location: **Review End Date:** 03/31/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

Comments: Plan drawing shows vacation into existing tree lawn, please clarify that the tree lawn is not part of this vacation.

Reviewing Agency: Comcast Referral **Review Status:** Approved - No Response

Status Date: 04/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: DS Project Coordinator Review **Review Status:** Approved

Reviewers Name:
Reviewers Email:

Status Date: 04/01/2021
Status: Approved
Comments: PWPRS Project Number: 2021-VACA-0000002 - 2845 Umatilla Street
Reviewing Agency/Company: City and County of Denver - Project Coordination/ Zoning
Reviewers Name: Bridget Rassbach
Reviewers Phone: 720 865 2797
Reviewers Email: bridget.rassbach@denvergov.org
Approval Status: Approved

Comments:

Reviewing Agency: DES Transportation Review **Review Status:** Approved - No Response

Reviewers Name: Kevin Spencer
Reviewers Email: Kevin.Spencer@denvergov.org

Status Date: 04/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: DES Wastewater Review **Review Status:** Approved w/Conditions

Reviewers Name: Brenden Marron
Reviewers Email: Brenden.Marron@denvergov.org

Status Date: 06/08/2021
Status: Approved w/Conditions
Comments: Approved with reservation for drainage

Status Date: 03/30/2021
Status: Denied
Comments: Clarification Needed: Letter provided states utility investigation was completed. Did this note where 2110 and 2114 W 29th Ave connect to sanitary? Property records indicate both structures have basements, but sanitary main in alley to west is too shallow to serve. Do these services run through the 10 foot ROW section? If clarification can be provided on sanitary service(s) for these structures, there is no objection on behalf of Wastewater. Vacation will need to include drainage easement to continue to convey tributary area, so be mindful of any grading changes, or obstructions

Reviewing Agency: Office of Disability Rights Review **Review Status:** Approved - No Response

Comment Report

2845 Umatilla Street

06/18/2021

Master ID: 2021-PROJMSTR-0000138 **Project Type:** ROW Vacation
Review ID: 2021-VACA-0000002 **Review Phase:**
Location: **Review End Date:** 03/31/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewers Name: Juan Pasillas
Reviewers Email: Juan.Pasillas@denvergov.org
Status Date: 04/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: Denver Water Referral **Review Status:** Approved

Status Date: 04/01/2021
Status: Approved
Comments: PWPRS Project Number: 2021-VACA-0000002 - 2845 Umatilla Street
Reviewing Agency/Company: Denver Water
Reviewers Name: Gina Begly
Reviewers Phone: 303-628-6219
Reviewers Email: gina.begly@denverwater.org
Approval Status: Approved

Comments:

Reviewing Agency: Denver Fire Department Review **Review Status:** Approved

Reviewers Name: Richard Tenorio
Reviewers Email: Richard.Tenorio@denvergov.org
Status Date: 04/01/2021
Status: Approved
Comments: PWPRS Project Number: 2021-VACA-0000002 - 2845 Umatilla Street
Reviewing Agency/Company: Denver Fire Department
Reviewers Name: Rich Tenorio
Reviewers Phone: 720.913.4185
Reviewers Email: richard.tenorio@denvergov.org
Approval Status: Approved

Comments:
Denver Fire Dept. Approved - RT
Status Date: 03/31/2021
Status: Approved
Comments: Denver Fire Dept. Approved - RT

Reviewing Agency: Landmark Review **Review Status:** Approved - No Response

Reviewers Name: Becca Dierschow
Reviewers Email: Becca.Dierschow@denvergov.org
Status Date: 04/01/2021
Status: Approved - No Response
Comments:

Comment Report

2845 Umatilla Street

06/18/2021

Master ID: 2021-PROJMSTR-0000138 **Project Type:** ROW Vacation
Review ID: 2021-VACA-0000002 **Review Phase:**
Location: **Review End Date:** 03/31/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewing Agency: Metro Wastewater Referral Review Status: Approved - No Response

Status Date: 04/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: Office of Emergency Management Referral Review Status: Approved - No Response

Status Date: 04/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: Office of Emergency Management Referral Review Status: Approved - No Response

Status Date: 04/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: Dev and Planning Services Review Review Status: Approved - No Response

Reviewers Name:
Reviewers Email:

Status Date: 04/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: Parks and Recreation Review Review Status: Approved

Reviewers Name: Greg Neitzke
Reviewers Email: Greg.Neitzke@denvergov.org

Status Date: 03/17/2021
Status: Approved
Comments:

Reviewing Agency: ERA Transportation Review Review Status: Approved

Reviewers Name:
Reviewers Email:

Status Date: 05/26/2021
Status: Approved
Comments: PWPRS Project Number: 2021-VACA-0000002 - 2845 Umatilla Street
Reviewing Agency/Company: DOTI-ER-STRATEGIC
Reviewers Name: Steven Forvilly
Reviewers Phone: 303-880-6780
Reviewers Email: steven.forvilly@denvergov.org
Approval Status: Approved

Comments:

Comment Report

2845 Umatilla Street

06/18/2021

Master ID: 2021-PROJMSTR-0000138 **Project Type:** ROW Vacation
Review ID: 2021-VACA-0000002 **Review Phase:**
Location: **Review End Date:** 03/31/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

Status Date: 03/31/2021
Status: Approved w/Conditions
Comments: The exact location of the sanitary sewer service line is unknown and a utility easement should be reserved for access to this utility anywhere within the limits of the vacated alley.

Reviewing Agency: ERA Wastewater Review **Review Status:** Approved

Reviewers Name: Mike Sasarak
Reviewers Email: Mike.Sasarak@denvergov.org

Status Date: 03/31/2021
Status: Approved
Comments: No City owned and maintained storm or sanitary facilities are located within the vacation area.

Reviewing Agency: Construction Engineering Review **Review Status:** Approved

Reviewers Name: Joe Saejiw
Reviewers Email: Joe.Saejiw@denvergov.org

Status Date: 03/31/2021
Status: Approved
Comments:

Reviewing Agency: Policy and Planning Review **Review Status:** Approved - No Response

Reviewers Name: Emily Gloeckner
Reviewers Email: Emily.Gloeckner@denvergov.org

Status Date: 04/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: Street Maintenance Review **Review Status:** Approved - No Response

Reviewers Name: Brian Roecker
Reviewers Email: Brian.Roecker@denvergov.org

Status Date: 04/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: Survey Review **Review Status:** Approved

Reviewers Name: Ali Gulaid
Reviewers Email: Ali.Gulaid@denvergov.org

Status Date: 04/06/2021
Status: Approved
Comments: Approved Legal Descriptions saved here:
K:\PWDES\PROJECT\2020s\2021\VACATION\2021-VACA-0000002 - 2845 Umatilla Street\Legal Descriptions - APPROVED

Comment Report

2845 Umatilla Street

06/18/2021

Master ID: 2021-PROJMSTR-0000138 **Project Type:** ROW Vacation
Review ID: 2021-VACA-0000002 **Review Phase:**
Location: **Review End Date:** 03/31/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

Status Date: 03/30/2021
Status: Denied
Comments: Please see attached redline comments
K:\PWDES\PROJECT\2020s\2021\VACATION\2021-VACA-0000002 - 2845 Umatilla Street\REDLINES

Reviewing Agency: TES Sign and Stripe Review **Review Status:** Approved - No Response

Reviewers Name: Brittany Price
Reviewers Email: Brittany.Price@denvergov.org

Status Date: 04/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: CPM Wastewater Review **Review Status:** Approved - No Response

Reviewers Name:
Reviewers Email:

Status Date: 05/25/2021
Status: Approved - No Response
Comments:

Status Date: 04/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: RTD Referral **Review Status:** Approved

Status Date: 04/01/2021
Status: Approved
Comments: PWPRS Project Number: 2021-VACA-0000002 - 2845 Umatilla Street
Reviewing Agency/Company: RTD
Reviewers Name: CLAYTON SCOTT WOODRUFF
Reviewers Phone: 3032992943
Reviewers Email: clayton.woodruff@rtd-denver.com
Approval Status: Approved

Comments:

Reviewing Agency: Solid Waste Review **Review Status:** Approved - No Response

Reviewers Name: Mike Lutz
Reviewers Email: Mike.Lutz@denvergov.org

Status Date: 04/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: Xcel Referral **Review Status:** Approved w/Conditions

Comment Report

2845 Umatilla Street

06/18/2021

Master ID: 2021-PROJMSTR-0000138 **Project Type:** ROW Vacation
Review ID: 2021-VACA-0000002 **Review Phase:**
Location: **Review End Date:** 03/31/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

Status Date: 05/25/2021
Status: Approved w/Conditions
Comments: PWPRS Project Number: 2021-VACA-0000002 - 2845 Umatilla Street
Reviewing Agency/Company: Public Service Company of Colorado / Xcel Energy
Reviewers Name: Donna George
Reviewers Phone: 13035713306
Reviewers Email: donna.l.george@xcelenergy.com
Approval Status: Approved with conditions

Comments:

Please be aware Public Service Company of Colorado owns and operates existing natural gas distribution facilities located within the alley proposed to be vacated, and requests that a 6-foot wide utility easement (3-feet on each side of the centerline of the gas pipeline) is reserved.

We are able to give conditional approval, PROVIDED, HOWEVER, said vacation shall be subject to the following reservations: A perpetual, non-exclusive easement is hereby reserved by the City and County of Denver, its successors and assigns, over, under, across, along, and through the vacated area for the purposes of constructing, operating, maintaining, repairing, upgrading and replacing public or private utilities including storm drainage and sanitary sewer facilities and all appurtenances to said utilities. A hard surface shall be maintained by the property owner over the entire easement area. The City reserves the right to authorize the use of the reserved easement by all utility providers with existing facilities in the easement area. No trees, fences, retaining walls, landscaping or structures shall be allowed over, upon or under the easement area. Any such obstruction may be removed by the City or the utility provider at the property owner's expense. The property owner shall not re-grade or alter the ground cover in the easement area without permission from the City and County of Denver. The property owner shall be liable for all damages to such utilities, including their repair and replacement, at the property owner's sole expense. The City and County of Denver, its successors, assigns, licensees, permittees and other authorized users shall not be liable for any damage to property owner's property due to use of this reserved easement.

Status Date: 04/01/2021
Status: Denied
Comments: PWPRS Project Number: 2021-VACA-0000002 - 2845 Umatilla Street
Reviewing Agency/Company: Public Service Company of Colorado (PSCo) dba Xcel Energy
Reviewers Name: Donna George
Reviewers Phone: 303-571-3306
Reviewers Email: donna.l.george@xcelenergy.com
Approval Status: Denied

Comments:

It appears PSCo may have a natural gas distribution pipeline within the alley proposed to be vacated, and requests a gas locate is performed in this area. The narrative letter does not make mention of this utility, nor do the locates. Please verify.

Reviewing Agency: Case Manager Review/Finalize Review Status: Comments Compiled

Reviewers Name: Devin Price
Reviewers Email: Devin.Price@denvergov.org

Status Date: 04/01/2021
Status: Comments Compiled
2021-VACA-0000002

Comment Report

2845 Umatilla Street

06/18/2021

Master ID: 2021-PROJMSTR-0000138 **Project Type:** ROW Vacation
Review ID: 2021-VACA-0000002 **Review Phase:**
Location: **Review End Date:** 03/31/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

Comments:

Status Date: 03/15/2021
Status: Confirmation of Payment
Comments:

Reviewing Agency: ROW - Supplemental Review **Review Status:** Approved

Reviewers Name: Tina Axelrad
Reviewers Email: Tina.Axelrad@denvergov.org

Status Date: 06/03/2021
Status: Approved
Comments: PWPRS Project Number: 2021-VACA-0000002 - 2845 Umatilla Street
Reviewing Agency/Company: CPD-Zoning Administration
Reviewers Name: Tina Axelrad
Reviewers Phone: 720-865-2606
Reviewers Email: tina.axelrad@denvergov.org
Approval Status: Approved with conditions

Comments:
Property is advised that after successful ROW vacation action, a zone lot amendment and parcel reconfiguration are necessary to include the vacated right-of-way for purposes of future development rights and accurate property taxation. Please visit www.denvergov.org/developmentservices (Under 'Help Me Find.' tab, click on 'Zoning for Your Project' and scroll down for a link to Zone Lot Amendments) for more information on how to apply for a zone lot amendment, or email zoningadministration@denvergov.org with questions or a request for a pre-application meeting (strongly encouraged).

Status Date: 04/01/2021
Status: Denied
Comments: PWPRS Project Number: 2021-VACA-0000002 - 2845 Umatilla Street
Reviewing Agency/Company: CPD-Zoning Administration
Reviewers Name: Tina Axelrad
Reviewers Phone: 720-865-2606
Reviewers Email: tina.axelrad@denvergov.org
Approval Status: Approved with conditions

Comments:
Property is advised that after successful ROW vacation action, a zone lot amendment and parcel reconfiguration are necessary to include the vacated right-of-way for purposes of future development rights and accurate property taxation. Please visit www.denvergov.org/developmentservices (Under 'Help Me Find.' tab, click on 'Zoning for Your Project' and scroll down for a link to Zone Lot Amendments) for more information on how to apply for a zone lot amendment, or email zoningadministration@denvergov.org with questions or a request for a pre-application meeting (strongly encouraged).