

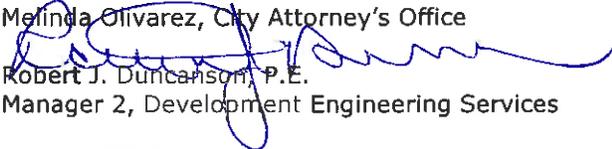


**DENVER**  
THE MILE HIGH CITY

**Department of Public Works**  
Permit Operations and Right of Way Enforcement  
201 W. Colfax Avenue, Dept. 507  
Denver, CO 80202  
P: 720-865-2782  
F: 720-865-3280  
www.denvergov.org/pwprs

**REQUEST FOR RESOLUTION FOR MAJOR ENCUMBRANCE PERMIT**

**\*\*\*Amendment of a MEP\*\*\***

**TO:** Melinda Olivarez, City Attorney's Office  
**FROM:**   
Robert J. Duncanson, P.E.  
Manager 2, Development Engineering Services  
**ROW NO.:** 2009-0617-01  
**DATE:** February 10, 2011  
**SUBJECT:** Request to amend Resolution # 45, Series of 2011, subject to certain terms and conditions, to Denver Bike Sharing, their successors and assigns, to encroach into the right-of-way with bicycle docking stations at 1526 Glenarm Pl.

**\*\*NOTE\*\*1:** There are no legal descriptions per Rob Duncanson. Locations were provided in lieu of legal descriptions.

**\*\*NOTE\*\*2:** This is to amend Resolution # 45, Series of 2011, for 1526 Glenarm Pl., for the expansion of the current bike station. The expansion is an additional 87 square feet.

**It is requested that the above subject item be placed on the next available Mayor Council Agenda.**

This office has investigated the request from Nick Bohnenkamp of City and County of Denver, Denver Bike Sharing, dated 2/8/2011, on behalf of Denver Bike Sharing for the granting of the above-subject permit.

This matter has been checked by this office and has been coordinated with Asset Management; Colorado Department of Transportation (if required); Comcast Corporation; Commission For People With Disabilities; Councilperson's Madison; CPD: Building & Construction Services, Planning Services, and Zoning & Development Review; Denver Water Board; Environmental Services (if required); Fire Department (if required); Metro Wastewater Reclamation District; Office of Emergency Management; Office of Telecommunications; Parks and Recreation; Public Works: City Engineer, DES Construction Engineering, DES Engineering, DES Survey, IPP Infrastructure Engineering, and Street Maintenance; Qwest Corporation; Regional Transportation District; and Xcel Energy, all of whom have returned our questionnaires indicating their agreement.

As a result of the investigations, it has been determined that there is no objection to the granting of the revocable permit.

Therefore, you are requested to initiate Council action for the granting of a revocable permit, subject to certain terms and conditions, to Denver Bike Sharing, their successors and assigns, to encroach with bicycle docking stations into 12 separate locations.

**INSERT PARCEL DESCRIPTION ROW HERE**

Please see the location description attached



## **STANDARD PROVISIONS**

The revocable permit ("Permit") granted by this resolution is expressly granted upon and subject to each and all of the following terms and conditions:

- (a) Permittee shall obtain a street occupancy permit from Public Works Permit Operations at 2000 West 3<sup>rd</sup> Avenue, 303.446.3759, and prior to commencing construction.
- (b) Permittee shall be responsible for obtaining all other permits and shall pay all costs that are necessary for installation and construction of items permitted herein.
- (c) If the Permittee intends to install any underground facilities in or near a public road, street, alley, right-of-way or utility easement, the Permittee shall join the Statewide Notification Association of Owners and Operators of Underground Facilities by contacting the Utility Notification Center of Colorado, 12600 West Colfax Ave, Suite B-310, Lakewood, Colorado, 80215 at 303.232.1991. Further, Permittee shall contact the Utility Notification Center at 1-800-922-1987 to locate underground facilities prior to commencing any work under this permit.
- (d) Permittee is fully responsible for any and all damages incurred to facilities of the Water Department and/or drainage facilities for water and sewage of the City and County of Denver due to activities authorized by the permit. Should the relocation or replacement of any drainage facilities for water and sewage of the City and County of Denver become necessary as determined by the Manager of Public Works, in the Manager's sole and absolute discretion, Permittee shall pay all cost and expense of the portion of the sewer affected by the permitted structure. The extent of the affected portion to be replaced and relocated by Permittee shall be determined by the Manager of Public Works. Any and all replacement or repair of facilities of the Water Department and/or drainage facilities for water and sewage of the City and County of Denver attributed to the Permittee shall be made by the Water Department and/or the City and County of Denver at the sole expense of the Permittee. In the event Permittee's facilities are damaged or destroyed due to the Water Department's or the City and County of Denver's repair, replacement and/or operation of its facilities, repairs will be made by Permittee at its sole expense. Permittee agrees to defend, indemnify and save the City harmless and to repair or pay for the repair of any and all damages to said sanitary sewer, or those damages resulting from the failure of the sewer to properly function as a result of the permitted structure.
- (e) Permittee shall comply with all requirements of affected utility companies and pay for all costs of removal, relocation, replacement or rearrangement of utility company facilities. Existing telephone facilities shall not be utilized, obstructed or disturbed.

- (f) All construction in, under, on or over the Encroachment Area shall be accomplished in accordance with the Building Code of the City and County of Denver. Plans and Specifications governing the construction of the Encroachments shall be approved by the Manager of Public Works and the Director of the Building Inspection Division prior to construction. Upon completion, a reproducible copy of the exact location and dimensions of the Encroachments shall be filed with the Manager of Public Works.
- (g) The sidewalk and street/alley over the Encroachment Area shall be capable of withstanding an HS-20 loading in accordance with the latest AASHTO Specifications. The installations within the Encroachment Area shall be constructed so that the paved section of the street/alley can be widened without requiring additional structural modifications. The sidewalk shall be constructed so that it can be removed and replaced without affecting structures within the Encroachment Area.
- (h) Permittee shall pay all costs of construction and maintenance of the Encroachment. Upon revocation of the permit or upon abandonment, Permittee shall pay all costs of removing the Encroachment from the Encroachment Area, and return the Encroachment Area to its original condition under the supervision of the City Engineer.
- (i) Permittee shall remove and replace any and all street/alley paving, sidewalks, and curb and gutter, both inside the Encroachment Area and in the rights-of-way adjacent thereto, that become broken, damaged or unsightly during the course of construction. In the future, Permittee shall also remove, replace or repair any street/alley paving, sidewalks, and curb and gutter that become broken or damaged when, in the opinion of the City Engineer, the damage has been caused by the activity of the Permittee within the Encroachment Area. All repair work shall be accomplished without cost to the City and under the supervision of the City Engineer.
- (j) The City reserves the right to make an inspection of the Encroachments contained within the Encroachment Area. An annual fee, subject to change, of \$200.00 shall be assessed.
- (k) This revocable permit shall not operate or be construed to abridge, limit or restrict the City and County of Denver in exercising its right to make full use of the Encroachment Area and adjacent rights-of-way as public thoroughfares nor shall it operate to restrict the utility companies in exercising their rights to construct, remove, operate and maintain their facilities within the Encroachment Area and adjacent rights-of-way.
- (l) During the existence of the Encroachments and this permit, Permittee, its successors and assigns, at its expense, and without cost to the City and County of Denver, shall procure and maintain a single limit comprehensive general liability insurance policy with a limit of not less than \$500,000.00. All coverage's are to be arranged on an occurrence basis and include coverage for those hazards normally identified as X.C.U. during construction. The insurance coverage required herein constitutes a minimum requirement and such enumeration shall in no way be deemed to limit or lessen the liability of the Permittee, its successors or assigns, under the terms of this

permit. All insurance coverage required herein shall be written in a form and by a company or companies approved by the Risk Manager of the City and County of Denver and authorized to do business in the State of Colorado. A certified copy of all such insurance policies shall be filed with the Manager of Public Works, and each such policy shall contain a statement therein or endorsement thereon that it will not be canceled or materially changed without written notice, by registered mail, to the Manager of Public Works at least thirty (30) days prior to the effective date of the cancellation or material change. All such insurance policies shall be specifically endorsed to include all liability assumed by the Permittee hereunder and shall name the City and County of Denver as an additional insured.

- (m) Permittee shall comply with the provisions of Article IV (Prohibition of Discrimination in Employment, Housing and Commercial Space, Public Accommodations, Educational Institutions and Health and Welfare Services) of Chapter 28 (Human Rights) of the Revised Municipal Code of the City and County of Denver. The failure to comply with any such provision shall be a proper basis for revocation of this permit.
- (n) The right to revoke this permit is expressly reserved to the City and County of Denver.
- (o) Permittee shall agree to indemnify and always save the City and County of Denver harmless from all costs, claims or damages arising, either directly or indirectly, out of the rights and privileges granted by this permit.

#### **SPECIAL CONDITIONS FOR THIS PERMIT**

- (p) NONE

A map of the area is attached hereto.

RJD: VLH

cc: Asset Management, Steve Wirth  
City Council Office, Gretchen Williams  
Councilperson Madison and Aides  
Department of Law, Karen Aviles  
Department of Law, Arlene Dykstra  
Department of Law, Melinda Olivarez  
Public Works, Christine Downs  
Public works, Debra Baca  
Project File #2009-0617-01

Property Owner:  
Denver Bike Sharing  
c/o Nick Bohnenkamp  
2737 A Larimer St  
Denver Co 80205

Agent:  
c/o Nick Bohnenkamp  
2737 A Larimer St  
Denver Co 80205

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to Daelene Mix at [daelene.mix@denvergov.org](mailto:daelene.mix@denvergov.org) by **NOON on Monday**.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: February 10, 2011

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain: This is an amendment of a current Resolution # 45, Series of 2010, for the expansion of a bike station.

2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Request to amend Resolution # 45, Series of 2011, subject to certain terms and conditions, to Denver Bike Sharing, their successors and assigns, to encroach into the right-of-way with bicycle docking stations at 1526 Glenarm Pl.

3. Requesting Agency: PW Right of Way Engineering

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Vanessa Herman
- Phone: 720-913-0719
- Email: [vanessa.herman@denvergov.org](mailto:vanessa.herman@denvergov.org)

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- Name: Debra Baca
- Phone: 720-865-8712
- Email: [debra.baca@denvergov.org](mailto:debra.baca@denvergov.org)

6. General description of proposed ordinance including contract scope of work if applicable:

This is to amend Resolution # 45, Series of 2011, for 1526 Glenarm Pl., for the expansion of the current bike station. The expansion is an additional 87 square feet.

**\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)**

- a. Contract Control Number: N/A
- b. Duration: N/A
- c. Location: 1526 Glenarm Pl
- d. Affected Council District: Dist # 8 Madison
- e. Benefits: N/A
- f. Costs: N/A

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None

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To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_



**DENVER**  
THE MILE HIGH CITY

## EXECUTIVE SUMMARY

**Project Title:**2009-0617-01, Denver Bike Sharing (B-Cycle)

**Description of Proposed Project:**This is to amend Resolution # 45, Series of 2011, for 1526 Glenarm Pl., for the expansion of the current bike station. The expansion is an additional 87 square feet.

**Explanation of why the public right-of-way must be utilized to accomplish the proposed project:**This is currently in place, there is just an expansion of 87 square feet.

**Has a Temp MEP been issued, and if so, what work is underway:**No

**What is the known duration of an MEP:**permanent

**Will land be dedicated to the City if the vacation goes through:**N/A

**Will an easement be placed over a vacated area, and if so explain:**N/A

**Will an easement relinquishment be submitted at a later date:**N/A

**Additional information:**This was originally a Mayor Hickenlooper initiative. B-Cycle already has a station at this location, they are just requesting to Amend the current Resoluition to expand that area by 87 square feet to add in more bike docking stations.

**Location description:**

1526 Glenarm Place, Denver Co 80202

- Located on Glenarm Place 165 East of 15<sup>th</sup> St
- 219 sq. ft

**BY AUTHORITY**

RESOLUTION NO. 45  
SERIES OF 2010

COMMITTEE OF REFERENCE:  
**Greenprint**

**A RESOLUTION**

**Granting a revocable permit to Denver Bike Sharing to encroach into the right-of-way with a bicycle docking station at 1526 Glenarm Place.**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY AND COUNTY OF DENVER:**

**Section 1.** The City and County of Denver hereby grants to Denver Bike Sharing, a Colorado nonprofit corporation and its successors and assigns ("Permittee"), a revocable permit to encroach into the right-of-way with a bicycle docking station ("Encroachment") in the following area ("Encroachment Area"):

1526 Glenarm Pl., Denver, CO 80202

- Located on Glenarm Pl., 165 feet East of 15<sup>th</sup> St.
- 132 sq ft

**Section 2.** The revocable permit ("Permit") granted by this resolution is expressly granted upon and subject to each and all of the following terms and conditions:

(a) Permittee shall obtain a street occupancy permit from Public Works Permit Operations at 2000 West 3rd Avenue, 303-446-3759, prior to commencing construction.

(b) Permittee shall be responsible for obtaining all other permits and shall pay all costs that are necessary for installation and construction of items permitted herein.

(c) If the Permittee intends to install any underground facilities in or near a public road, street, alley, right-of-way or utility easement, the Permittee shall join the Statewide Notification Association of Owners and Operators of Underground Facilities by contacting the Utility Notification Center of Colorado, 12600 West Colfax Avenue, Suite B-310, Lakewood, Colorado 80215, at 303-232-1991. Further, Permittee shall contact the Utility Notification Center at 1-800-922-1987 to locate underground facilities prior to commencing any work under this permit.

(d) Permittee is fully responsible for any and all damages incurred to facilities of the Water Department and/or drainage facilities for water and sewage of the City and County of Denver due to activities authorized by the permit. Should the relocation or replacement of any drainage facilities for water and sewage of the City and County of Denver become necessary as determined by the Manager of Public Works, in the Manager's sole and absolute discretion, Permittee shall pay all cost and expense of the portion of the sewer affected by the permitted structure. The extent of the affected portion to be replaced or relocated by Permittee shall be

1 determined by the Manager of Public Works. Any and all replacement or repair of facilities of the  
2 Water Department and/or drainage facilities for water and sewage of the City and County of  
3 Denver attributed to the Permittee shall be made by the Water Department and/or the City and  
4 County of Denver at the sole expense of the Permittee. In the event Permittee's facilities are  
5 damaged or destroyed due to the Water Department's or the City and County of Denver's repair,  
6 replacement and/or operation of its facilities, repairs will be made by the Permittee at its sole  
7 expense. Permittee agrees to defend, indemnify and save the City harmless and to repair or pay  
8 for the repair of any and all damages to said sanitary sewer, or those damages resulting from the  
9 failure of the sewer to properly function as a result of the permitted structure.

10 (e) Permittee shall comply with all requirements of affected utility companies and pay for  
11 all costs of removal, relocation, replacement or rearrangement of utility company facilities.  
12 Existing telephone facilities shall not be utilized, obstructed or disturbed.

13 (f) All construction in, under, on or over the Encroachment Area shall be accomplished  
14 in accordance with the Building Code of the City and County of Denver. Plans and Specifications  
15 governing the construction of the Encroachments shall be approved by the Manager of Public  
16 Works and the Director of Building Inspection Division prior to construction. Upon completion, a  
17 reproducible copy of the exact location and dimensions of the Encroachments shall be filed with  
18 the Manager of Public Works.

19 (g) The sidewalk and street/alley over the Encroachment Area shall be capable of  
20 withstanding an HS-20 loading in accordance with the latest AASHTO Specifications. The  
21 installations within the Encroachment Area shall be constructed so that the paved section of the  
22 street/alley can be widened without requiring additional structural modifications. The sidewalk  
23 shall be constructed so that it can be removed and replaced without affecting structures within the  
24 Encroachment Area.

25 (h) Permittee shall pay all costs of construction and maintenance of the Encroachment.s  
26 Upon revocation of the permit or upon abandonment, Permittee shall pay all costs of removing the  
27 Encroachments from the Encroachment Area and return the Encroachment Area to its original  
28 condition under the supervision of the City Engineer.

29 (i) Permittee shall remove and replace any and all street/alley paving, sidewalks, and  
30 curb and gutter, both inside the Encroachment Area and in the rights-of-way adjacent thereto, that  
31 become broken, damaged or unsightly during the course of construction. In the future, Permittee  
32 shall also remove, replace or repair any street/alley paving, sidewalks, and curb and gutter that  
33 become broken or damaged when, in the opinion of the City Engineer, the damage has been

1 caused by the activity of the Permittee within the Encroachment Area. All repair work shall be  
2 accomplished without cost to the City and under the supervision of the City Engineer.

3 (j) The City reserves the right to make an inspection of the Encroachments contained  
4 within the Encroachment Area. An annual fee, subject to change, of \$200.00 shall be assessed.

5 (k) This revocable permit shall not operate or be construed to abridge, limit or restrict  
6 the City and County of Denver in exercising its right to make full use of the Encroachment Area  
7 and adjacent rights-of-way as public thoroughfares nor shall it operate to restrict the utility  
8 companies in exercising their rights to construct, remove, operate and maintain their facilities  
9 within the Encroachment Area and adjacent rights-of-way.

10 (l) During the existence of the Encroachments and this permit, Permittee, its  
11 successors and assigns, at its expense, and without cost to the City and County of Denver, shall  
12 procure and maintain a single limit comprehensive general liability insurance policy with a limit of  
13 not less than \$500,000.00. All coverages are to be arranged on an occurrence basis and include  
14 coverage for those hazards normally identified as X.C.U. during construction. The insurance  
15 coverage required herein constitutes a minimum requirement and such enumeration shall in no  
16 way be deemed to limit or lessen the liability of the Permittee, its successors or assigns, under the  
17 terms of this permit. All insurance coverage required herein shall be written in a form and by a  
18 company or companies approved by the Risk Manager of the City and County of Denver and  
19 authorized to do business in the State of Colorado. A certified copy of all such insurance policies  
20 shall be filed with the Manager of Public Works, and each such policy shall contain a statement  
21 therein or endorsement thereon that it will not be canceled or materially changed without written  
22 notice, by registered mail, to the Manager of Public Works at least thirty (30) days prior to the  
23 effective date of the cancellation or material change. All such insurance policies shall be  
24 specifically endorsed to include all liability assumed by the Permittee hereunder and shall name  
25 the City and County of Denver as an additional insured.

26 (m) Permittee shall comply with the provisions of Article IV (Prohibition of Discrimination  
27 in Employment, Housing and Commercial Space, Public Accommodations, Educational  
28 Institutions and Health and Welfare Services) of Chapter 28 (Human Rights) of the Revised  
29 Municipal Code of the City and County of Denver. The failure to comply with any such provision  
30 shall be a proper basis for revocation of this permit.

31 (n) The right to revoke this permit is expressly reserved to the City and County of  
32 Denver.

1 (o) Permittee shall agree to indemnify and always save the City and County of Denver  
2 harmless from all costs, claims or damages arising, either directly or indirectly, out of the rights  
3 and privileges granted by this permit.

4 **Section 3.** That the Permit hereby granted shall be revocable at any time that the  
5 Council of the City and County of Denver shall determine that the public convenience and  
6 necessity or the public health, safety or general welfare require such revocation, and the right to  
7 revoke the same is hereby expressly reserved to the City and County of Denver; provided  
8 however, at a reasonable time prior to Council action upon such revocation or proposed  
9 revocation, opportunity shall be afforded to Permittee, its successors and assigns, to be present at  
10 a hearing to be conducted by the Council upon such matters and thereat to present its views and  
11 opinions thereof and to present for consideration action or actions alternative to the revocation of  
12 such Permit.

13 COMMITTEE APPROVAL DATE: N/A MAYOR-COUNCIL DATE: February 2, 2010

14 PASSED BY THE COUNCIL February 8 2010

15 Joanna Robb - PRESIDENT

16 ATTEST: [Signature] - CLERK AND RECORDER,  
17 EX-OFFICIO CLERK OF THE  
18 CITY AND COUNTY OF DENVER

19  
20 PREPARED BY: KAREN A. AVILES<sup>KAA</sup>, ASSISTANT CITY ATTORNEY, February 3, 2010

21 Pursuant to section 13-12, D.R.M.C., this proposed resolution has been reviewed by the office of  
22 the City Attorney. We find no irregularity as to form, and have no legal objection to the proposed  
23 resolution. The proposed resolution is not submitted to the City Council for approval pursuant to §  
24 3.2.6 of the Charter.

25 David R. Fine, City Attorney

26 BY: [Signature], Assistant City Attorney DATE: 2 Feb, 2010

