

# ORDINANCE/RESOLUTION REQUEST

Date of Request: 1/25/2021

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

## 2. Title: Start with an active verb, i.e., **approves, amends, dedicates**, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, or supplemental request.

Approves a three-year contract with Colorado Legal Services for \$1,112,520 for eviction legal assistance with contract term of 1/1/2021-12/31/2023.

## 3. Requesting Agency: Department of Housing Stability

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Melissa Thate	Name: Melissa Thate
Email: <a href="mailto:Melissa.thate@denvergov.org">Melissa.thate@denvergov.org</a>	Email: <a href="mailto:Melissa.Thate@denvergov.org">Melissa.Thate@denvergov.org</a>

## 5. General a text description or background of the proposed request, if not included as an executive summary.

See Executive Summary

## 6. City Attorney assigned to this request (if applicable):

Eliot Schaefer

## 7. City Council District: Citywide

**\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR21 0086

Date Entered: \_\_\_\_\_

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):** Grant Agreement greater than \$500,000

**Vendor/Contractor Name:** Colorado Legal Services

**Contract control number:** HOST-202157453

**Location:** 1905 Sherman Street, Suite 400, Denver, CO 80203

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

January 1, 2021 through December 31, 2023

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$1,112,520		\$1,112,520

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021-12/31/2023		

**Scope of work:**

See Executive Summary.

**Was this contractor selected by competitive process?** Yes

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Affordable Housing Fund

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, DEN concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

**Executive Summary**

This contract was selected for Department of Housing Stability (HOST) funding as a result of the department's Notice of Funding Availability (NOFA) procurement process.

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HOST initiated a Notice of Funding Availability (NOFA) procurement process last August, as a basis for awarding many of the department's housing opportunity, housing stability and homelessness resolution programs/services contracts for 2021. HOST sought proposals for a variety of programs and services utilizing both federal and local funds.

The 2021 Housing Opportunity, Housing Stability, and Homelessness Resolution Programs NOFA specifically solicited proposals for programs or services to fund activities in the following areas:

- Housing programs or services
- Housing stability
- Homelessness resolution
- Innovative programs and services
- Professional facilitation services

Federal funding sources identified under the NOFA include Community Development Block Grant Program, Home Investment Partnerships Program, Emergency Solutions Grants, Housing Opportunities for Persons with AIDS Program, and CARES Act resources to support coronavirus response. Local/other funding sources included General Fund, Affordable Housing Fund, foundations, and individual donors that support housing development, preservation, and programmatic assistance for low- and moderate-income residents.

HOST is currently finalizing contracts associated with the NOFA procurement process and will bring forward contracts exceeding \$500,000 for City Council review and approval throughout early 2021.

This agreement creates a three-year \$1,112,520 contract between HOST and Colorado Legal Services to administer eviction legal assistance to eligible households in the City and County of Denver. Lawyers and paralegals will provide tenants with legal information and advice, full legal representation, as well as education, outreach, and referrals for resolving civil legal matters related to an eviction or impending eviction. Hardship may be related or unrelated to COVID-19.

**This \$1,112,500 contract is expected to serve approximately 1,800 unduplicated households (600/program year).**

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Revised 03/02/18