

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 8/22/23

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other: 3.2.6(e)

**2. Title:** Requesting 3.2.6(e) approval for a multi-year Master Purchase Order SC-00008074 to United Rotary Brush Corporation for MB5 Snow Wafers and Spacers in the amount of \$1,500,000 for Denver International Airport.

**3. Requesting Agency:** City and County of Denver Department of Aviation, Denver International Airport (DEN).

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Leann Rush	Name: Rita Aguilar, Rachel Gruber, Barry Burch Jr.
Email: leann.rush@flydenver.com	Email: <a href="mailto:rita.aguilar@flydenver.com">rita.aguilar@flydenver.com</a> , <a href="mailto:Rachel.Gruher@flydenver.com">Rachel.Gruher@flydenver.com</a> , <a href="mailto:Barry.Burch@flydenver.com">Barry.Burch@flydenver.com</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:** Master Purchase Order SC-00008074 to United Rotary Brush Corporation is for Snow Wafers and Spacers used on MB5 Multi-Tasking Snow Removal Vehicles at Denver International Airport. This is a new MPO for DEN Fleet and Materials Management as DEN has bid out yearly Snow Wafers and Spacers purchases in the past.

This Master Purchase Order will allow DEN to purchase the consumable Snow Wafers and Spacers used on MB5 Multi-Tasking snow removal equipment needed to support runway snow removal at the best delivered cost.

**6. City Attorney assigned to this request (if applicable):** John Redmond

**7. City Council District:** District 11

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** (e.g., Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): 3.2.6(e) request for Supplier Contract over \$500K

**Vendor/Contractor Name:** United Rotary Brush Corporation

**Contract control number:** Supplier Contract SC-00008074

**Location:** Denver International Airport (DEN)

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** This is a five-year term Master Purchase Order for one year with four renewals in the amount of \$1,500,000.00.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$ 1,500,000.00		\$ 1,500,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/30/2024	4 Years	6/30/2028

**Scope of work:** Purchase of Snow Wafers and Spacers used on MB5 Multi-Tasking Snow Removal Vehicles at Denver International Airport.

**Was this contractor selected by competitive process?** Yes, Invitation for Bid (IFB) No. 11133 **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** DEN Airport Fleet Maintenance

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A - As determined by DSBO

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** None

**Who are the subcontractors to this contract?** None

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