

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 12/8/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves an Access and Use License Agreement between the City and County of Denver and the City of Glendale authorizing Glendale access to Denver owned property within the Glendale City limits for the installation and operation of a sanitary sewer line and a storm water line for a fee of \$10,399.00, citywide (FINAN-202582372).

3. **Requesting Agency:** Department of Finance/Real Estate

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Lisa Lumley	Name: Carolina Flores
Email: Lisa.Lumley@denvergov.org	Email: Carolina.Flores@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(who, what, why)

Please see the Executive Summary.

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** N/A. Denver's property is within the City of Glendale and is adjacent to City Council Districts 5 and 6.

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Access and Use License Agreement

Vendor/Contractor Name (including any dba's): The City of Glendale

Contract control number (legacy and new): FINAN-202582372-00

Location: The Licensed Area is within a ~17.87 acre Denver owned property in the Glendale City limits along Cherry Creek, north of Cherry Creek South Drive between Colorado Boulevard and South Cherry Street. For the specific location of the Licensed Area, please see the attached map.

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 11/20/2025 – 11/20/2124

Contract Amount (indicate existing amount, amended amount and new contract total): The City of Glendale to pay a one-time fee of \$10,399.00.

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$10,399.00		\$10,399.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
11/20/2025	N/A	11/20/2124

Scope of work: Please see the Executive Summary.

Was this contractor selected by competitive process? N/A

If not, why not?

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds: N/A

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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Resolution/Bill Number: _____

Date Entered: _____

Executive Summary

The Department of Finance, through its Division of Real Estate, is seeking City Council approval of a revocable Access and Use License Agreement (“Agreement”) with the City of Glendale (“Glendale”) for the installation and operation of a sanitary sewer line and a storm water line (“Wastewater Lines”) on a portion of a Denver owned property (“Licensed Area”) in perpetuity for a fee of \$10,399.00.

The Licensed Area is within a ~17.87 acre Denver owned property in the Glendale City limits along Cherry Creek, north of Cherry Creek South Drive between Colorado Boulevard and South Cherry Street. The property is a part of the DPR managed Cherry Creek Greenway and includes a DPR managed multi-use trail. For the specific location of the Licensed Area, please see the attached map.

The Agreement authorizes Glendale to install and operate the Wastewater Lines within the Licensed Area. The Wastewater Lines will provide improved wastewater service to Glendale residents as part of the 4 Mile District Development on an adjacent property owned by Glendale. Under the Agreement, Glendale is required to restore any damage to the Licensed Area and Denver owned property per DPR’s Design Standards and Specifications and prepare a detour plan in the event the multi-use trail needs to be temporarily closed.

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